



**CITY OF MOUND CITY COUNCIL
AGENDA**

Tuesday, May 26, 2026

6:00 pm

THIS AGENDA IS SUBJECT TO CHANGE UNTIL THE START OF THE CITY COUNCIL MEETING

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ADOPT AGENDA

4. PUBLIC COMMENTS

5. CONSENT AGENDA

- a. Minutes of the May 12, 2026, City Council Regular Meeting, Kelly 1-5
- b. Check Register for April 2026, Erdmann 6-7
- c. Pay Request No. 3 in the amount of \$52,085.18 to Widmer Construction for the 2025 Lift Station Improvement project, PW-25-02, Bauman 8-11
- d. Approve Resolution No. 26-37 approving Surfside Park Irrigation, Prich 12-19
- e. Approve Resolution No. 26-38 approving the Spirit of the Lakes 5K, Dickson 20-23
- f. Approve Ordinance No. 03-2026 amending City Code Chapter 78 Waterways, Dickson 24-25
- g. Approve Ordinance No. 04-2026 amending City Code Chapter 121 (Subdivision Regulations) pertaining to Outlots, Smith 26-28
- h. Approve Resolution 26-41 approve 2026 Crack Repair Project Award, Bauman 29-30

6. PRESENTATIONS

- a. Recognition of Orono Police Chief Corey Farniok, Dickson
- b. Water Treatment Plant Funding Update, Imihy 31

7. PUBLIC HEARINGS

- a. Approve Ordinance No. 05-2026 and Resolution No. 26-39 Amending Chapter 129, Corner Lot Setbacks, Smith 32-61
- b. Approve Ordinance No. 06-2026 and Resolution No. 26-40 Amending Chapter 129, Human Pet Store regulations, Smith 40-43
- c. Approve Ordinance No. 07-2026 Amending Chapter 129, design standards for parking stalls, Smith 44-61

8. OLD BUSINESS

9. NEW BUSINESS

- a. Code of Conduct, Imihy 62-65

City of Mound Mission Statement: The City of Mound, through teamwork and cooperation, provides at a reasonable cost, quality services that respond to the needs of all citizens, fostering a safe, attractive and flourishing community.

10. ANNOUNCEMENTS

- a. Comments/Reports from Council Members
- b. Comment/Report from City Manager
- c. Next City Council Regular Meeting: Tuesday, June 9, 2026, at 6:00 p.m.

11. ADJOURN

Pursuant to MN Statute 13D.05 Subd. 3b, the City Council will motion to enter a closed attorney-client privileged session pertaining to potential employment litigation.

MOUND CITY COUNCIL MINUTES
May 12, 2026

The City Council of the City of Mound, Hennepin County, Minnesota, met in regular session on Tuesday, May 12, 2026, at 6:01 p.m. in the Council Chambers in the Centennial Building.

Members present: Mayor Jason Holt, Council Members Sherrie Pugh, Kathy McEnaney, Kevin Castellano and Michelle Herrick.

Members absent:

Others present: City Manager Jesse Dickson, Deputy City Manager Laila Imihy, City Attorney Scott Landsman Erdmann, Public Works Director Ryan Prich, Senior City Engineer Brian Simmons, Andrew Drilling, Nicky Drilling, Kathy Drilling, Emma Drilling, Tommy Tucker, Brian Burriss, Erik Palmer, Kennedy Wright, Connor Soule, Matt Jakubik, Mike Foley, Vicki Weber, Greg Palm, Greg and Vickie Pederson, Tyler Pieper, Molly Williams, Chris and Kelly Heitz, Bryan German, Mike and Michelle McCarville, Matt Linder, Jason Rice, Johann Chemin Danielson, Logan Ringhofer and Nicholas Drilling.

1. Call to Order
2. Pledge of Allegiance
3. Adopt Agenda
 MOTION by Pugh, seconded by McEnaney, to approve the agenda. Upon roll call vote, all voted in favor. Motion carried.
4. Public Comments
 Johan Chemin, 6039 Beachwood Road, commented on the Water Treatment Plant (WTP) project costs. Chemin said he heard the project will cost \$40 Million and the City has secured some funding. Chemin said he thought the design was too large and wondered where the City is going to get the money from residents. Chemin also mentioned he didn't like the flat roof design of the WTP.
5. Presentations
 - a. Oath of Office, Fire Chief Andrew Drilling, Dickson
 Jesse Dickson administered the Oath of Office to new Fire Chief Drilling.
 - b. Orono Police Department with the April 2026 Activity Report, Spencer
 Spencer said there were 154 calls for service in April of which there were more medical calls than typical. Spencer added there were no specific trends to the calls through activity has been picking up.

 Spencer listed April Orono Police Department (OPD) Officer training activity:
 - First Responder
 - Self-defense
 - Fire Arms
 - SWAT team

Spencer said Forensic Day for Westonka HS students will be held soon. Spencer said the purpose of the training was to show curious or interested students the different aspect to a law enforcement carrier.

Spencer said there are speed carts in place near the intersection of Bartlett and Westedge and in front of Our Lady of the Lake Church. Spencer added that Hennepin County will be conducting a study of the traffic speed at Bartlett Blvd. Discussion ensued about traffic and an accident in the area of Bartlett Blvd. and Westedge Blvd.

Spencer said the OPD is patrolling Surfside Park currently and three tickets were issued for parking violations. Spencer said the OPD will step up with patrols in the park before Memorial Day through the boating season.

Spencer said the Orono City Council has appointed a new Police Chief who will start on June 1, 2026. Spencer said the new Chief is Chad Stensrud is currently the Police Captain in Robbinsdale. Spencer said Stensrud was a former Orono Police Department officer who is familiar with Mound and was Captain in Robbinsdale for four years.

Spencer said the farewell party for Chief Corey Farniok is scheduled for May 28th.

Spencer added the Cops and Cups event at Caribou is scheduled for June 9th at 8:00 a.m.

c. Avon Park Survey, Prich

Prich presented the survey results from residents in the area of Avon Park. Prich listed the following as the most frequent requests:

- Swings
- Slides
- Climbing structures
- Shaded caregiver seating

Prich said there were 18 responses total with 12 of those being residents with young children or grandchildren.

Prich listed the following:

Frequency of Use of the Park – Survey respondents said several times a week with most use in the evening.

Prich said the number one request was for the shaded caregiver seating. Prich added there was enough response to keep the backstop in place which will be improved.

Prich listed other requests:

Rubber Surface – This is cost prohibitive. An engineered mulch product will be used.

Open grassy areas – Maintain what is current in the park.

Basketball court - respondents would like a full-size court but a half court was put in fairly recently and will not be changed at the current time.

Highlights/takeaways from the survey:

- Strong demand for the Park from young families
- Slides, Swings and Climbing Structures wanted
- Shade with caregiver seating
- Open space preserved

Prich will reach out to playground companies for proposals and take those proposals to the Parks Commission and bring those options to the Council for approval.

Prich said the budget will be in the area of \$100-110K for the project. Prich said the budgeted items will include a pedestrian ramp with a walking path to the new play structure.

d. Lost Lake Commons Amenities, Prich

Prich said he went to 10 parks in the metro area last week to gather ideas for the Council. Prich said the Council can provide direction to staff for final touches to amenities at Lost Lake Commons Park.

Prich presented the Master Plan map to Council with the location of some of the amenities in place and some proposed amenities. Prich said the Pavilion Deck was resurfaced recently with lighting in place. Prich added there are some small items including grounds maintenance, grading and drainage which still need to be completed. Prich said the Harbor District Sign is going to be changed to Lost Lake Commons and the final electrical work and lighting will be finished in the next two weeks. Prich said irrigation and plantings were put in last fall.

Prich presented park amenities from the cities of Carver, Delano, Rockford, Plymouth, Chaska, Maple Grove and listed the following he found during his amenity research:

- Tables
- Swings
- Chairs
- Statues
- Permanent Games – table tennis, disc golf, bean bag
- Fire Pits – only used during events and with staff present
- Other fun ideas for photo opportunities

Holt said he would like to use the park to be a branding opportunity for Mound. McEnaney said she has a presentation ready for the Council which has ideas to showcase the Park and make it a destination. Holt said the “Tonka” theme is a concern due to trademark issues and some people in Mound are not happy with the Tonka name being used.

Pugh said the Lost Lake Commons Park area was a transportation hub and would like to have that as a theme for the attraction to the Park. Pugh said the current park is a wonderful, huge space but it is a blank palette right now. McEnaney said she would like to add seating to the park. Council discussion ensued about seating and table options. The City Council gave Prich input on the type and colors of tables and chairs for the park. Prich said he will look for tables which are not made of wood but are natural looking with a black base.

MOTION by Pugh, to approve the purchase of 14 tables and eight chairs for the Lost Lake Commons Park, seconded by Castellano. All voted in favor. Motion carried.

Further Council discussion ensued about other amenities to add to the Park. Pugh said she would like the addition of an art theme to the Park.

6. Consent Agenda

- a. Minutes of the April 28, 2026, City Council Regular Meeting, Kelly
- b. Approve Resolution No. 26-33 approving public gathering permit for 2026 Bass Clash on Friday, August 7, 2026 for use of Surfside Park and Beach as weigh-in station for fishing contest, Smith
- c. Approve Resolution No. 26-34 approving public gathering permit for 2026 MNOC Summer Adventure Race on Saturday, July 11, 2026 that includes use of Mound roads for event, Smith
- d. Approve Resolution no. 26-35 approving sign variation/modification for building murals at The Bright Spot at 2378 Wilshire Boulevard, Smith
- e. Pay Request No. 3 for the Water Treatment Infrastructure Improvements Phase 2 for \$85,786.06, Bauman

MOTION by McEnaney, seconded by Castellano, to approve the consent agenda. Upon roll call vote, all voted in favor. Motion carried.

7. Public Hearings

8. Old Business

9. New Business

a. Award Bid for 2026 Street and Utility Improvements to GMH Asphalt, Bauman
Bauman said the bids were opened last week with GMH Asphalt being the low bidder. Bauman said the bids were 20% below engineer's estimates. Bauman said there was an alternative bid as a portion of the project. Bauman said he recommends the alternative to the project be completed by City PW staff.

MOTION by McEnaney, seconded by Pugh, to approve the following Resolution. All voted in favor. Motion carried.

Resolution No. 26-36: Resolution accepting bid for the Street and Utility Improvements to GMH Asphalt. PW 26-01 and PW 26-02

- b. Lost Lake Channel Fishing Ordinance, Dickson

Holt said there currently is a no fishing sign at Lost Lake. Holt said the sign was discussed at the previous Council meeting. Dickson said he did some research on the origin of the signage and found comments from a couple of former City Council members who thought it was dangerous for fishing to be taking place at Lost Lake. Dickson said he would need to post a notice to change City Ordinance to remove the no fishing signs at Lost Lake.

McEnaney said she is not in favor of fishing at Lost Lake Commons Park. Castellano said the no fishing signs are not going to be enforced. Holt said he recommends removing the “no fishing” sign.

Discussion ensued about where should fishing should be allowed in areas of Lost Lake Harbor. The Council agreed the Gazebo was an acceptable area for fishing. The Council would like signs to be posted prohibiting fishing at the boat slip areas.

10. Announcements

a. Comments/Reports from Council Members:

Council Member Pugh – Pugh said there should be a roll call earlier in the meeting. Dickson suggested a roll call after the call to order. MOTION by Pugh for the City Manager to take the roll after the meeting call to order. Seconded by McEnaney. All voted in favor. Motion carried.

Holt suggested moving the Consent Agenda to Item 5. MOTION by Herrick to move the Consent Agenda to Item No. 5 in the City Council agenda, seconded by McEnaney. All voted in favor. Motion carried.

Council Member Castellano – Nothing to report

Council Member Herrick – Nothing to report

Council Member McEnaney – McEnaney said the Planning Commission looked at adding corner lot ADA access, a Humane Pet Store ordinance and amending language related to Outlots to allow for allow for essential services. McEnaney said the MFM&M is starting on Saturday May 23rd with new vendors being added.

Mayor Holt – Holt said the State Bonding Bill deadline is the end of session on Sunday. Holt encouraged the City Council and the public to reach out to Ann Johnson Stewart and Andrew Myers to encourage them to vote in favor of the bonding bill.

b. Comments/Reports from City Manager: Nothing to Report

c. Next City Council Regular Meeting: Tuesday, May 26, 2026, at 6:00 p.m.

11. Adjourn

MOTION by McEnaney, seconded by Pugh, to adjourn the meeting at 7:36 p.m. All voted in favor. Meeting adjourned.

CITY OF MOUND

05/20/26 1:22 PM

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*Check List

Transactions between 04/01/2026 and 04/30/2026

Check #	Search Name	Invoice	Amount	Act Typ	FUND Descr	Last Dim Descr
081096	4/3/2026 BELLBOY CORPORATION	210822500	\$4,724.02	E	MUNICIPAL LIQUOR F	Liquor For Resale
081099	4/3/2026 BREAKTHRU BEVERAGE MN BE	126083625	\$10,797.40	E	MUNICIPAL LIQUOR F	Beer For Resale
081099	4/3/2026 BREAKTHRU BEVERAGE MN BE	125979306	\$7,854.22	E	MUNICIPAL LIQUOR F	Beer For Resale
081099	4/3/2026 BREAKTHRU BEVERAGE MN BE	126191574	\$5,308.42	E	MUNICIPAL LIQUOR F	Beer For Resale
081108	4/3/2026 JOHNSON BROTHERS LIQUOR	1017191	\$9,087.90	E	MUNICIPAL LIQUOR F	Liquor For Resale
081108	4/3/2026 JOHNSON BROTHERS LIQUOR	1007986	\$11,676.79	E	MUNICIPAL LIQUOR F	Liquor For Resale
081151	4/3/2026 THE MULCH STORE	106030026	\$13,300.00	E	RECYCLING FUND	Miscellaneous
081161	4/8/2026 ENVIRONMENTAL EQUIPMENT &	25754	\$8,981.66	E	GENERAL FUND	Equip & Vehicle Repairs
081168	4/8/2026 LEAGUE MN CITIES INSURANCE		\$3,942.50	E	WATER FUND	Worker s Comp Insuranc
081168	4/8/2026 LEAGUE MN CITIES INSURANCE		\$6,174.65	E	GENERAL FUND	Worker s Comp Insuranc
081168	4/8/2026 LEAGUE MN CITIES INSURANCE		\$10,059.18	E	AREA FIRE SERVICE	Worker s Comp Insuranc
081168	4/8/2026 LEAGUE MN CITIES INSURANCE		\$3,942.50	E	SEWER FUND	Worker s Comp Insuranc
081172	4/8/2026 OPUS 21 MGMT SOLUTIONS, LL	260248	\$4,389.02	E	WATER FUND	Admin/Finance/Computer
081177	4/8/2026 SILTON, KURT		\$7,649.25	R	GENERAL FUND	Grants from other Govt.
081209	4/9/2026 BELLBOY CORPORATION	0210859100	\$12,573.54	E	MUNICIPAL LIQUOR F	Liquor For Resale
081210	4/9/2026 BREAKTHRU BEVERAGE MN BE	126296893	\$8,450.69	E	MUNICIPAL LIQUOR F	Beer For Resale
081227	4/9/2026 SOUTHERN GLAZERS OF MN WI	2741975	\$4,097.46	E	MUNICIPAL LIQUOR F	Liquor For Resale
081242	4/14/2026 ADVANCED FIRST AID INC	0326-71	\$4,386.00	E	AREA FIRE SERVICE	Safety supplies
081245	4/14/2026 CENTERPOINT ENERGY		\$3,859.26	E	SEWER FUND	Gas Utilities
081245	4/14/2026 CENTERPOINT ENERGY		\$6,001.16	E	GENERAL FUND	Gas Utilities
081245	4/14/2026 CENTERPOINT ENERGY		\$3,967.98	E	SEWER FUND	Gas Utilities
081247	4/14/2026 CORE & MAIN LP	V000029320	\$6,938.19	E	WATER FUND	Operating Supplies
081249	4/14/2026 EHLERS AND ASSOCIATES, INC.	105661	\$4,498.75	E	WATER FUND	Professional Srvs
081249	4/14/2026 EHLERS AND ASSOCIATES, INC.	105660	\$9,208.75	E	GENERAL FUND	Professional Srvs
081256	4/14/2026 GREAT LAKES SALT COMPANY	INV213715	\$5,062.12	E	GENERAL FUND	Repair Supplies & Equip
081261	4/14/2026 LOCALITY MEDIA INC.	8150	\$9,345.00	E	AREA FIRE SERVICE	Other Contractual Servic
081262	4/14/2026 MACQUEEN EMERGENCY	P62605	\$31,657.72	E	AREA FIRE SERVICE	Safety supplies
081271	4/14/2026 REPUBLIC SERVICES, INC.	0894007458319	\$36,226.33	E	RECYCLING FUND	Other Contractual Servic
081275	4/14/2026 WIDMER CONSTRUCTION, LLC	5502	\$6,140.00	E	WATER FUND	Repairs & Maintenance-B
081276	4/14/2026 LEAGUE MN CITIES INSURANCE		\$22,426.00	E	MUNICIPAL LIQUOR F	General Liability Ins
081276	4/14/2026 LEAGUE MN CITIES INSURANCE		\$9,914.00	E	SEWER FUND	General Liability Ins
081287	4/16/2026 BOLTON AND MENK, INCORPOR	0389725	\$20,207.57	E	WATER FUND	Professional Srvs
081287	4/16/2026 BOLTON AND MENK, INCORPOR	0389723	\$4,528.50	E	SEWER FUND	Professional Srvs
081287	4/16/2026 BOLTON AND MENK, INCORPOR	0389723	\$9,057.97	E	GENERAL FUND	Professional Srvs
081287	4/16/2026 BOLTON AND MENK, INCORPOR	0389723	\$4,528.50	E	WATER FUND	Professional Srvs
081291	4/16/2026 KLM ENGINEERING, INCORPOR	11360	\$15,000.00	E	WATER FUND	Professional Srvs
081297	4/16/2026 BREAKTHRU BEVERAGE MN BE	126406598	\$6,271.42	E	MUNICIPAL LIQUOR FF	T Empl Regular
081319	4/17/2026 MEDICA	128654898925	\$20,982.02	G	GENERAL FUND	Health Insurance
081321	4/21/2026 BENIEK PROPERTY SVCS INC.	167155	\$7,105.79	E	GENERAL FUND	Other Contractual Servic
081329	4/21/2026 EHLERS AND ASSOCIATES, INC.	105903	\$6,028.75	E	GENERAL FUND	Other Contractual Servic
081338	4/21/2026 LAKE MINNETONKA CONSERVA	2026Q2Mound	\$6,385.25	E	COMMONS DOCKS F	LMCD
081344	4/21/2026 MET COUNCIL WASTEWATER M	1204451	\$86,297.26	E	SEWER FUND	Waste Disposal-MCIS
081360	4/21/2026 WIDMER CONSTRUCTION, LLC	5507	\$6,282.13	E	GENERAL FUND	Other Contractual Servic
081362	4/21/2026 SCHMERTMAN CONSTRUCTION	042126	\$5,000.00	G	GENERAL FUND	New Construction Escrow
081364	4/24/2026 CAMPBELL KNUTSON, P.A. ATTY		\$4,455.40	E	GENERAL FUND	Legal Fees
081374	4/24/2026 MNSPECT	3572357	\$6,815.35	E	GENERAL FUND	Building Inspection Fees
081380	4/24/2026 SOUTHWEST TRAILS ASSOCIATI		\$7,649.25	G	GENERAL FUND	Deposits/Escrow
081384	4/24/2026 BREAKTHRU BEVERAGE MN BE	126516157	\$6,624.27	E	MUNICIPAL LIQUOR F	Beer For Resale
081390	4/24/2026 JOHNSON BROTHERS LIQUOR	1031862	\$8,320.82	E	MUNICIPAL LIQUOR F	Liquor For Resale
081397	4/24/2026 SOUTHERN GLAZERS OF MN WI	2747160	\$4,068.22	E	MUNICIPAL LIQUOR F	Liquor For Resale
081401	4/29/2026 BOLTON AND MENK, INCORPOR	0380273	\$6,930.95	E	GENERAL FUND	Professional Srvs
081401	4/29/2026 BOLTON AND MENK, INCORPOR	0380054	\$11,839.34	E	SEWER FUND	Capital Outlay FA
081401	4/29/2026 BOLTON AND MENK, INCORPOR	0386319	\$179,127.00	E	WATER FUND	Capital Outlay FA
081401	4/29/2026 BOLTON AND MENK, INCORPOR	0384143	\$609,231.98	E	WATER FUND	Capital Outlay FA

CITY OF MOUND

05/20/26 1:22 PM

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***Check List**

Transactions between 04/01/2026 and 04/30/2026

Check #	Search Name	Invoice	Amount	Act Typ	FUND Descr	Last Dim Descr
081401	4/29/2026 BOLTON AND MENK, INCORPOR	0386904	\$202,500.00	E	WATER FUND	Capital Outlay FA
081401	4/29/2026 BOLTON AND MENK, INCORPOR	0380052	\$9,329.59	E	GENERAL FUND	Professional Srvs
081401	4/29/2026 BOLTON AND MENK, INCORPOR	0386906	\$113,765.00	E	WATER FUND	Capital Outlay FA
081401	4/29/2026 BOLTON AND MENK, INCORPOR	0380063	\$26,497.49	E	COMMUNITY INVEST	Engineering Fees
081401	4/29/2026 BOLTON AND MENK, INCORPOR	0380060	\$13,918.25	E	GENERAL CAPITAL P	Engineering Fees
081402	4/29/2026 BREAKTHRU BEVERAGE MN BE	126623225	\$12,553.87	E	MUNICIPAL LIQUOR F	Beer For Resale
081404	4/29/2026 CAPITOL BEVERAGE SALES, L.P	3279805	\$8,861.20	E	MUNICIPAL LIQUOR F	Beer For Resale
081404	4/29/2026 CAPITOL BEVERAGE SALES, L.P	3279908	\$10,208.00	E	MUNICIPAL LIQUOR F	Wine For Resale
823123	4/1/2026 FEDERAL WITHHOLDING	040226	\$8,431.35	G	GENERAL FUND	FICA Tax Withholding
823123	4/1/2026 FEDERAL WITHHOLDING	040226	\$8,431.35	G	GENERAL FUND	FICA Tax Withholding
823123	4/1/2026 FEDERAL WITHHOLDING	040226	\$10,403.19	G	GENERAL FUND	Federal Withholding
823126	4/2/2026 PUBLIC EMPLOYEES RETIREME	040226	\$7,755.89	G	GENERAL FUND	PERA
823126	4/2/2026 PUBLIC EMPLOYEES RETIREME	040226	\$9,182.02	G	GENERAL FUND	PERA
823129	4/2/2026 STATE WITHHOLDING	040226	\$5,194.66	G	GENERAL FUND	State Withholding
823138	4/15/2026 FEDERAL WITHHOLDING	041626	\$7,844.16	G	GENERAL FUND	FICA Tax Withholding
823138	4/15/2026 FEDERAL WITHHOLDING	041626	\$9,491.28	G	GENERAL FUND	Federal Withholding
823138	4/15/2026 FEDERAL WITHHOLDING	041626	\$7,844.16	G	GENERAL FUND	FICA Tax Withholding
823143	4/15/2026 PUBLIC EMPLOYEES RETIREME	041626	\$9,409.76	G	GENERAL FUND	PERA
823143	4/15/2026 PUBLIC EMPLOYEES RETIREME	041626	\$7,812.41	G	GENERAL FUND	PERA
823144	4/15/2026 STATE WITHHOLDING	041626	\$4,972.08	G	GENERAL FUND	State Withholding
823151	4/29/2026 PUBLIC EMPLOYEES RETIREME	043026	\$9,386.87	G	GENERAL FUND	PERA
823151	4/29/2026 PUBLIC EMPLOYEES RETIREME	043026	\$7,757.36	G	GENERAL FUND	PERA
823156	4/30/2026 FEDERAL WITHHOLDING	043026	\$10,839.89	G	GENERAL FUND	Federal Withholding
823156	4/30/2026 FEDERAL WITHHOLDING	043026	\$8,220.67	G	GENERAL FUND	FICA Tax Withholding
823156	4/30/2026 FEDERAL WITHHOLDING	043026	\$8,220.67	G	GENERAL FUND	FICA Tax Withholding
823159	4/30/2026 MN STATE RETIREMENT SYSTE	043026	\$41,389.77	G	GENERAL FUND	Post Retire HCS Plan
823161	4/30/2026 STATE WITHHOLDING	043026	\$5,534.83	G	GENERAL FUND	State Withholding
Grand Total			\$1,921,133.97			



Engineering

City Council Item 5c.

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Matt Bauman, PE, City Engineer

Date: May 26, 2026

Subject: 2025 Lift Station Improvements Pay Request No. 3

RECOMMENDED ACTION:

MOTION TO approve Pay Request No. 3 in the amount of \$52,085.18 to Widmer Construction for 2025 Lift Station Improvements; City Project No. PW-25-02.

OVERVIEW

Please find enclosed Pay Request No. 3 from Widmer Construction. for work completed on the 2025 Lift Station project from December 1, 2025, through May 8, 2026.

We have reviewed the contractor's request, verified quantities, and recommend payment in the amount of \$52,085.18 to Widmer Construction.

SUPPORTING INFORMATION

- Pay Request 3 from Widmer Construction

DATE: 5/13/2026
 CONTRACTOR'S PAY REQUEST NO. 3
 2025 LIFT STATION IMPROVEMENT PROJECT
 CITY PROJECT NOS. PW-25-03
 BMI PROJECT NO. 24X.136464
 FOR WORK COMPLETED FROM 12/1/2025 THROUGH 5/8/2026

CONTRACTOR
 OWNER
 ENGINEER

Widmer Construction
 City of Mound
 Bolton & Menk

TOTAL AMOUNT BID.....	\$	504,467.23
APPROVED CHANGE ORDERS.....	\$	-
CURRENT CONTRACT AMOUNT.....	\$	504,467.23
TOTAL, COMPLETED WORK TO DATE.....	\$	459,720.99
TOTAL, STORED MATERIALS TO DATE.....	\$	-
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED.....	\$	-
TOTAL, COMPLETED WORK & STORED MATERIALS.....	\$	459,720.99
RETAINED PERCENTAGE (5%)	\$	22,986.05
TOTAL AMOUNT OF OTHER DEDUCTIONS.....	\$	-
NET AMOUNT DUE TO CONTRACTOR TO DATE.....	\$	436,734.94
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$	384,649.76
PAY CONTRACTOR AS ESTIMATE NO. 3.....	\$	52,085.18

Certificate for Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Widmer Construction
 9455 County Rd 15
 Maple Plain, MN 55359

By Tony Koudelka Managing Member
 Name Title
 Date 5/15/2026

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:
 BOLTON & MENK INC. ENGINEERS 2638 SHADOW LN, SUITE 200, CHASKA MN 55318

By Matt Bauman PROJECT MANAGER

Date 5/20/2026

APPROVED FOR PAYMENT:
 Owner: CITY OF MOUND

By _____
 Name Title Date

REQUEST FOR PAYMENT

DATE: 5/13/2026

REQUEST NO.: 3

PROJECT: 2025 LIFT STATION IMPROVEMENT PROJECT

CONTRACTOR: Widmer Construction

FILEPATH: H:\MOUN24X1364440007_ConstructionID_Pay Applications\136464_Pay App.xlsx\PAY REQ 3

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
BASE BID								
1	MOBILIZATION	LS	1	\$34,320.00			0.95	\$32,604.00
2	TRAFFIC CONTROL	LS	1	\$3,190.00			0.95	\$3,030.50
3	CLEARING AND GRUBBING	TREE	20	\$462.00			21.00	\$9,702.00
4	SALVAGE LIFT STATION EQUIPMENT AND CONTROL PANEL	LS	1	\$1,500.00	1.00	\$1,500.00	1.00	\$1,500.00
5	REMOVE SANITARY STRUCTURE	EA	3	\$300.00			3.00	\$900.00
6	REMOVE SANITARY SEWER & FORCEMAIN	LF	249	\$5.00			241.00	\$1,205.00
7	REMOVE DRAINAGE STRUCTURE	EA	1	\$350.00			1.00	\$350.00
8	REMOVE STORM SEWER (ANY SIZE)	LF	8	\$30.00			5.50	\$165.00
9	REMOVE CONCRETE CURB & GUTTER	LF	330	\$10.00			362.00	\$3,620.00
10	REMOVE CONCRETE PAVEMENT	SF	100	\$7.00			100.00	\$700.00
11	REMOVE BITUMINOUS ROAD PAVEMENT	SY	1,000	\$9.25			1,258.00	\$11,636.50
12	SALVAGE & REINSTALL HYDRANT & GATE VALVE	LS	1	\$4,500.00			1.00	\$4,500.00
13	SALVAGE & REINSTALL CASTING ASSEMBLY (STORM)	EA	1	\$400.00			1.00	\$400.00
14	ABANDON EXISTING SANITARY SEWER	LF	35	\$10.00				
15	DECOMMISSION EXISTING FORCEMAIN	LS	1	\$2,500.00	1.00	\$2,500.00	1.00	\$2,500.00
16	ABANDON EXISTING LIFT STATION AND WET WELL	LS	1	\$8,800.00	1.00	\$8,800.00	1.00	\$8,800.00
17	8" X 4" PVC WYE	EA	4	\$645.00				
18	8" X 6" PVC WYE	EA	3	\$675.00			5.00	\$3,375.00
19	4" PVC SEWER, SDR 26 SANITARY	LF	45	\$38.00				
20	6" PVC SEWER, SDR 26 SANITARY	LF	20	\$42.00			47.00	\$1,974.00
21	8" PVC SEWER, SDR 26 SANITARY	LF	290	\$47.50			287.00	\$13,632.50
22	4" Nom. Dia. HDPE DR 11 (HDD)	LF	410	\$38.25			439.00	\$16,791.75
23	4" DIP FORCEMAIN, CL 52	LF	45	\$146.00			8.50	\$1,241.00
24	6" DIP WATERMAIN, CL 52	LF	32	\$75.00			45.00	\$3,375.00
25	WATER SERVICE LID	EA	1	\$150.00				
26	DUCTILE IRON FITTINGS (FM)	LB	50	\$15.50			26.00	\$403.00
27	DUCTILE IRON FITTINGS (WM)	LB	100	\$11.50			72.00	\$828.00
28	CONNECT TO EXISTING SANITARY SEWER	EA	5	\$1,706.00			5.00	\$8,530.00
29	CONNECT TO EXISTING SANITARY SERVICE	EA	9	\$1,692.00			7.00	\$11,844.00
30	CONNECT TO EXISTING RESIDENTIAL FORCEMAIN	EA	2	\$1,100.00			2.00	\$2,200.00
31	CONNECT TO EXISTING WATERMAIN	EA	1	\$4,000.00			1.00	\$4,000.00
32	48" SANITARY SEWER MANHOLE	LF	38	\$405.50			37.86	\$15,352.23
33	CASTING ASSEMBLY (SANITARY)	EA	3	\$750.00			3.00	\$2,250.00
34	CHIMNEY SEAL	EA	3	\$625.00			3.00	\$1,875.00
35	SEWAGE PUMP TRUCK	HR	20	\$275.00	14.00	\$3,850.00	16.50	\$4,537.50
36	LIFT STATION AND VALVE VAULT	LS	1	\$158,706.00	0.25	\$39,676.50	1.00	\$158,706.00
37	ELECTRICAL CONSTRUCTION (INCLUDING LIGHT POLE)	LS	1	\$24,185.00			1.00	\$24,185.00
38	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4022	EA	1	\$4,279.00			1.00	\$4,279.00
39	CONNECT TO EXISTING STORM SEWER	EA	2	\$977.00			2.00	\$1,954.00
40	15" RC PIPE CLASS V SEWER PIPE	LF	8	\$71.00			5.50	\$390.50
41	4" PERF PVC DRAIN TILE WITH AGGREGATE	LF	70	\$27.00			70.00	\$1,890.00
42	4" PVC CLEANOUT	EA	1	\$175.00			1.00	\$175.00
43	SITE GRADING	LS	1	\$10,000.00			1.00	\$10,000.00
44	COMMON EXCAVATION (EV) (P)	CY	240	\$35.00			240.00	\$8,400.00
45	SUBGRADE EXCAVATION (EV)	CY	300	\$37.00			208.30	\$7,707.10
46	STABILIZING AGGREGATE	CY	300	\$55.00			208.30	\$11,456.50
47	AGGREGATE BEDDING	TON	50	\$41.00			51.00	\$2,091.00
48	AGGREGATE BASE, CL.5 (CV)	CY	240	\$49.00			280.95	\$13,766.55
49	GEOTEXTILE FABRIC (CLASS V)	SY	1,000	\$1.00			1,000.00	\$1,000.00
50	TYPE SP 9.5 BITUMINOUS WEAR COURSE MIX (2,B)	TON	90	\$121.00			77.14	\$9,333.94
51	TYPE SP 12.5 BITUMINOUS NON-WEAR COURSE MIX (2,B)	TON	120	\$115.50			129.19	\$14,921.45
52	LIFT STATION DRIVEWAY	SY	70	\$43.00			63.00	\$2,709.00
53	BITUMINOUS DRIVEWAY (W/6" CL. 5 AGG BASE)	SY	5	\$123.00				
54	6" CONCRETE DRIVEWAY (W/6" CL. 5 AGG BASE)	SF	180	\$17.30			152.00	\$2,629.80
55	5" CONCRETE CONTROL PANEL PAD	SF	95	\$15.80			160.00	\$2,528.00
56	8" CONCRETE GENERATOR PAD	SF	180	\$22.10			176.00	\$3,889.60
57	CONCRETE CURB AND GUTTER (ANY TYPE)	LF	330	\$51.40			362.00	\$18,606.80
58	BOLLARD GUARD POST	EA	6	\$600.00			6.00	\$3,600.00
59	INLET PROTECTION	EA	3	\$175.00			2.00	\$350.00
60	HYDROMULCH W/ MNDOT SEED MIX 25-151	SY	450	\$2.25			419.00	\$942.75
61	TOPSOIL BORROW (LV)	CY	70	\$50.00			70.00	\$3,500.00

REQUEST FOR PAYMENT

DATE: 5/13/2026

REQUEST NO.: 3

PROJECT: 2025 LIFT STATION IMPROVEMENT PROJECT

CONTRACTOR: Widmer Construction

FILEPATH: H:\MOLM24X13646400017_ConstructionID_Pay Applications\136464_Pay App.xim]PAY REQ 3

ITEM NO.	BID ITEM	ORIGINAL BID			COMPLETED			
		UNIT	BID QUANTITY	UNIT PRICE	THIS MONTH		TO DATE	
					QUANTITY	AMOUNT	QUANTITY	AMOUNT
62	BIOLOG, STRAW TYPE	LF	500	\$2.75			120.00	\$330.00
63	SILT FENCE	LF	450	\$2.40			553.00	\$1,327.20
64	LANDSCAPE ALLOWANCE	ALLOWANCE	1	\$3,500.00				
EW 1	ADD GATE VALVE & WATER SERVICE REPAIR					\$12,260.16	1.00	\$12,260.16
EW 2	REPLACE HYDRANT ON EAGLE					\$7,188.86	1.00	\$7,188.86
EW 3	INSTALL BACKFLOW PREVENTER					\$1,207.50	1.00	\$1,207.50
EW 4	TRANSFORMER PAD					\$1,410.00	1.00	\$1,410.00
TOTAL AMOUNT						\$78,393.02		\$459,720.99



City Council Item 5D

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Ryan Prich, Public Works Director

Date: 5/7/2026

Subject: Surfside Park Irrigation

RECOMMENDED ACTION:

Motion to approve the Aqua Pro Sprinklers quote for installation of the Surfside Park irrigation system.

OVERVIEW

Surfside Park was included in the Capital Improvement Plan (CIP) for installation of an irrigation system in 2026. Public Works obtained two quotes for the system installation. The CIP budget was for \$30,000 and our low quote came in at \$22,894.75.

SUPPORTING INFORMATION

- Quotes received from Aqua Pro Sprinklers and Kelly-Green Irrigation



Aqua Pro Sprinklers
 5580 County Rd 10 N., Waconia, MN 55387 USA
 (952) 955-3718

BILL TO

City of Mound
 5424 Shoreline Drive
 Mound, MN 55364 USA

ESTIMATE 96334273	ESTIMATE DATE May 06, 2026
-----------------------------	--------------------------------------

JOB ADDRESS

Surfside Park
 2670 Commerce Boulevard
 Mound, MN 55364 USA

Job:

ESTIMATE DETAILS

Surfside Park - Sprinkler Installation (2026): 2" RPZ Water Supplied by City @ 60-70psi

-
- 1x Hunter Pro-C
- 520x Feet of 2.5" PVC Main line
- 14x 1.5" Hunter PGV-151 Valves
- ~133x Hunter i20 Rotor Heads
- ~16x Hunter MP Rotor Heads
- 2x Quick couplers on swing joints

SERVICE	DESCRIPTION	QTY	PRICE	TOTAL
1	2.5" PVC Pipe - Per Foot: 2.5" PVC Mainline Installed	520.00	\$7.25	\$3,770.00
2	Turf Zone (Valve, Wiring, Manifold, Box): 1.5" Hunter PGV-151 Valves	14.00	\$298.50	\$4,179.00
3	4" Turf Rotary Head (Head, Fittings, Piping, Clamps): Hunter i20 Rotor Head	133.00	\$89.75	\$11,936.75
4	4" Turf Rotary Head (Head, Fittings, Piping, Clamps): Hunter MP Rotor Head	16.00	\$83.75	\$1,340.00
5	Mainline Spigot - Up to 15' from Mainline: Quick coupler on swing joint	2.00	\$489.50	\$979.00

Materials

MATERIAL	DESCRIPTION	QUANTITY	YOUR PRICE	YOUR TOTAL
1	Standard PRO-C Controller With Wireless Rain Sensor And Zone Expansion Module	1.00	\$690.00	\$690.00
			SUB-TOTAL	\$22,894.75
			TOTAL	\$22,894.75

Invoices are due upon receipt. Payments not received within 15 days of the invoice date will be considered overdue. Overdue payments will incur a late fee of \$15 per month or 3.333% of the past due invoice balance amount per month, whichever is greater. Late fees will continue to accrue monthly until the overdue balance is paid in full.

Please make a payment online by visiting:
<https://AquaProSprinklers.MyServiceTitan.com>

If you prefer to mail a check, please make it payable to:

AQUA PRO SPRINKLERS
 5580 COUNTY RD 10 N.
 WACONIA MN, 55387

Office Phone: 952.955.3718
 Office E-Mail: info@AquaProSprinklers.com
 Website: www.AquaProSprinklers.com

Thank you for your continued business!

CUSTOMER AUTHORIZATION

WARRANTY TERMS: Aqua Pro Sprinklers offers a warranty that includes; Lifetime warranty on polyethylene pipe, 6-year warranty on parts + labor on full system, 4-year warranty on all other products installed, including lake pumps. This warranty is limited and does not include acts of nature such as freeze damage, lightning strikes, root growth, settling, wind, etc. This warranty also excludes damages or defects caused by unreasonable use, misuse or damage by customer or third-parties, water pressure fluctuation or concerns, or failure to properly maintain (and keep in good repair) the system. The sprinkler system is designed to provide water to turf areas only, unless specifically detailed on this agreement. Customer acknowledges that water can cause damage to structures, settling, subsidence and the like (and that grade, slope or the condition of the ground can allow water to penetrate a structure); and customer agrees that Aqua Pro Sprinklers does not warrant and is not financially responsible for any damage caused by the sprinkler system or water the sprinkler system adds to Customer’s property. Under no circumstances will Aqua Pro Sprinkler be liable for property damage, economic loss or consequential damages sustained in connection with the sprinkler system. Customer agrees to hold Aqua Pro Sprinklers harmless in the event of any such damage. Customer further acknowledges that protrusions from structures designed for exterior weather may encounter spray as a result of planned turf coverage. These items and their associated components are not subject to any applicable sprinkler system warranty, or liability. If installed & maintained according to proper building codes, such items are designed to withstand external conditions. Aqua Pro Sprinklers will determine all warrantable applications. There are no warranties which extend beyond the description herein. All warranties begin on the first day of installation, expiring within the terms listed. Warranties are extended to the original signer of this estimate, and are non-transferable.

CONTRACT TERMS: Terms of this offer may be withdrawn, if not accepted within 30 days. In the event you withdraw from the contract, you will be charged a minimum of \$250.00 plus all other applicable fees (permits and plumbing). A service charge of \$50.00 will be added for returned checks. Signature acknowledges contract to install product as described herein and responsibility to pay for installation within 30 days of completion. Failure to satisfy invoice will result in additional fees for collection efforts, return check charges or property liens as necessary to obtain reimbursement for services. You will be sent a detailed invoice after completion of the sprinkler system. We accept all form of credit cards, ACH and Check payments. A 3% processing fee will be added if balance is paid by credit card.

WATER PRESSURE TOLERANCE RANGE: It should be understood that available water pressure can have significant impact to sprinkler system performance and longevity. Aqua Pro Sprinklers cannot guarantee effective system operation if static pressure is below 60 PSI. Likewise, too much pressure exert excessive force on pipes and couplings that may result in the failure of these joints. Aqua Pro Sprinklers views static pressures over 100 PSI as a legitimate concern as noted herein. If PSI drops more than 20lbs, than when the system was installed, Aqua Pro Sprinklers cannot guarantee coverage and proper operation. In authorizing this agreement, customer acknowledges pressure requirements.

PLUMBING TERMS: We have included plumbing in the price of your installation. If you are interested in using your own plumber, please contact Aqua Pro Sprinklers at 952-955-3718 to let us know to updated the estimate. Aqua Pro Sprinklers subcontracts with a local plumber, who will reach out to schedule an appointment to have your plumbing installed. Our plumber will pull all permits, which are included in the cost of this estimate.

LOCATES AND YARD CONDITIONS: Aqua Pro Sprinkler will contact all major public utilities. Aqua Pro Sprinklers is not responsible for unmarked dog fences, unmarked gas grill lines, outdoor lighting lines, pool lines and other lines that may be underground, including drain tile. It is highly recommended that the homeowner marks all private utilities prior to installation. Aqua Pro Sprinklers will also not be responsible for any utilities that are less than 8 inches underground, or which are unmarked. Animals cannot be left outdoors during the time of locate and installation. Dog waste must be removed prior to the system being installed. If the yard is not picked up, there will be an additional \$150.00 charge. Locates are called in a minimum of 48 hours prior to your installation date.

PROPERTY LINES AND FENCES: It will be the responsibility of the homeowner to clearly mark the property lines with wooden stakes, marking flags or paint to mark all boundaries. Aqua Pro Sprinklers is not responsible nor liable for a incorrect installation when property lines are or are not designated by homeowner, nor for any boundary disputes, and shall merely follow the property lines as designated by homeowner. If fence posts are not up before installation, homeowner is responsible for any sprinkler lines/pipes which are struck or damaged when installing fence posts, etc. after installation begins.

Estimate valid for 30 days from date of Estimate. By signing the estimate, you also acknowledge that you have read and agree in full to the terms listed above.

Sign here

Date



AQUA PRO

A beautiful lawn made easy!

Aqua Pro Sprinklers is the premier provider of water efficient underground lawn sprinkler systems in the metro area. As an environmentally conscientious business we are an EPA Water Sense Partner and an Irrigation Association certified landscape irrigation auditor, so you can rest easy knowing you are getting the most efficient system possible. Aqua Pro Sprinklers is **licensed**, bonded, insured and certified, giving you confidence in our qualifications and experience.

Fewer than five percent of the irrigation contractors nationwide have achieved platinum contractor status and Aqua Pro is proud to be in that elite group. Quality workmanship and dependable service has been the cornerstone of our business for almost two decades. We are continually working to keep our customers satisfied and that reputation is how we grow our business. We install and service hundreds of sprinkler systems each year and the majority of our customers come from referrals. References are available at your request.

The estimate that you have been provided is very complete. The design of your lawn sprinkler system is based upon your unique soil conditions, precipitation rate, size of your yard, water pressure, sun exposure, your plumbing needs and your landscape plan. We guarantee 100% coverage, which means no dry spots. **Our systems are built to save you time, water and money. Water is a precious resource, and conservation is important to us.**

Aqua Pro Sprinklers chooses to use top of the line, quality, commercial grade products that are built to last. We stand behind them with a **4 year warranty**.

The installation of your new lawn sprinkler system will be handled by our professional crew that will treat your lawn as if it were their own. Typically, installation takes one day including the time we spend with you personally to show you how the system functions. Once your new sprinkler is installed, we take the time to go through all of the features and benefits and take care to answer any questions you may have. From installation to spring start-ups, fall winterizations and any changes you want to make in the future, Aqua Pro Sprinklers is here to service your needs.

If you are looking for a company with years of experience and an outstanding reputation you can count on us. We are a second generation family owned and operated business that has been and will be here for years to come, offering you outstanding service you can rely on year after year.

We generally book out one to two months in advance so be sure to sign the online estimate at your earliest convenience. We look forward to working with you!



AquaProSprinklers.com

Call Today
952-955-3718



KELLY GREEN

IRRIGATION

PROPOSAL (Updated)

April 21, 2026

Dustin Koskela
City of Mound
2415 Wilshire Blvd.
Mound, MN 55364

For: Surfside Park
5801 Bartlett Blvd.
Mound, MN 55364

Telephone Number: 612-965-0546

email: dkoskela@cityofmound.com

SCOPE:

The scope of this proposal is for Kelly Green Irrigation to custom engineer and install a fully automatic irrigation system at Surfside Park. System design is based on a site visit meeting with Dustin Koskela and a reduced copy of a site plan supplied by Dustin Koskela.

DESCRIPTION:

Irrigation system shall include excavation and backfill, furnishing, installing and testing of all mains, laterals, risers and fittings, the furnishing and installing of valves, valve boxes, sprinkler heads, irrigation control wire. System will be connected to a 2" main line stubbed out of the enclosure by the City of Mound.

The system will consist of a 2" PVC main that will run from the point of connection to the north to the power generator and to the south to the activities building. The system consists of 11 zones. All zone valves will be installed in accessible valve boxes.

PIPING:

Pipe sizing will 2" and 1 1/2" PVC class 160 and 1 1/4" and 1" Polyethylene 80 lb.

FITTINGS:

Fittings for the PVC pipe shall be solvent weld schedule 40 and polyethylene pipe shall be insert type with stainless steel clamps.

VALVES:

Automatic control valves shall be PGV series 1 1/2" as manufactured by Hunter and installed in valve boxes. The system consists of a total of 11 valves.

Quick coupler valves (2) will be installed at locations to be determined by Dustin Koskela. The quick coupler valves will be installed on swing joints and secured with re-bar and stainless-steel clamps.

- P.O. Box 67 • Victoria, MN 55386 • (952) 884-1570 • Fax: (952) 564-6890 •
- www.kellygreen.us • info@kellygreen.us •



AUTOMATIC CONTROLLER:

The controller shall be a P2C-400 W/9 station module, wall mount as manufactured by Hunter.

RAIN SENSOR:

WR-CLIK wireless Rain Sensor as manufactured by Hunter.

ELECTRICAL:

All 24-volt wiring shall be as recommended by the valve and controller manufacturer and shall conform to all electrical codes. All underground wire splices shall be installed with waterproof connectors and installed in the valve boxes.

120-volt power to the automatic controller shall be supplied to the enclosure and connected by the City of Mound.

SPRINKLER HEADS:

The rotary sprinkler heads shall be I-20 SS with blue nozzles as manufactured by Hunter, total 147 and the spray heads shall be Pro-Sprays with adjustable nozzles as manufactured by Hunter, total 40. The sprinklers shall be attached to the pipe with flexible swing pipe.

EQUIPMENT PLACEMENT:

Locations of all sprinkler heads, valves and piping shall be established, at the time of installation, by Kelly Green Irrigation. The sprinkler heads shall conform to the manufacturer recommended spacing.

INSTALLATION OF PIPES:

Kelly Green Irrigation shall perform all necessary excavation and backfilling required for the installation of the irrigation piping and electrical wiring. All piping will be pulled in or trenched in with an appropriately sized machine.

Turf damage can be expected during the installation of the irrigation system. Kelly Green Irrigation will make every effort to keep the damage as minimal as possible, but it is the owner's responsibility to re-seed the disturbed areas. Please allow time for the turf to grow and repair itself.

WATER SUPPLY:

Volume required is 40 GPM at 70 PSI at the 2" line stubbed to the outside of the enclosure. 2" water supply to be supplied and installed by City of Mound.

BACKFLOW VALVE:

2" RPZ backflow valve will be supplied and installed by the City of Mound and is not included in this proposal.

UTILITY LINES AND PROPERTY LINES:

Before the installation is to begin Kelly Green Irrigation will contact Gopher State-One Call to locate and mark all public utilities. However, it is the owner's responsibility to locate and mark all private utility lines. We will do our best to help locate and watch for such lines. Kelly Green Irrigation will not be responsible for any damage to utility lines not located by the public utility companies or any costs incurred due to such damage.

- P.O. Box 67 • Victoria, MN 55386 • (952) 884-1570 • Fax: (952) 564-6890 •
- www.kellygreen.us • info@kellygreen.us •



Before any installation is to begin, the owner shall clearly locate all property lines and boundaries. Irrigation piping, valves, wire and irrigation facilities will be installed in the customer located lot lines. Any need for the piping, valves or irrigation facilities to be relocated after the initial installation due to failure to locate or mis-location of lot lines will be the owner's responsibility and expense. Kelly Green Irrigation will not be responsible for the cost of the relocation.

GUARANTEE:

All parts and workmanship are guaranteed for a period of two years from the date of installation.

WINTERIZATION:

At the end of the first season Kelly Green Irrigation will winterize the system at no additional charge.

LICENSE:

The State of Minnesota requires a Power Limited Technician License to install lawn sprinkler systems. Our PLT License No. is PL04027.

WORK NOT INCLUDED IN THIS PROPOSAL:

- Electrical supply and 120-volt wiring of controller.
- 2" Water Supply and RPZ Backflow Valve and Installation.
- Enclosure for Backflow valve, Water Supply and Controller.

SYSTEM COST: _____ \$36,826.00

Owner's Signature _____ Date _____
City of Mound

Kelly Green Irrigation Inc. _____ Date _____
Duggan Kelly

Thank you for the opportunity to provide this proposal. If you have any questions, please call me at 612-760-4205.

Respectfully submitted,

Bob Fredericks

- P.O. Box 67 • Victoria, MN 55386 • (952) 884-1570 • Fax: (952) 564-6890 •
- www.kellygreen.us • info@kellygreen.us •





Community Development Department

City Council Item 5e.

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Sarah Smith, Comm. Development Director

Date: May 20, 2026

Subject: Amendment to 2026 Spirit of the Lakes Permits (SOTL) Public Gathering Permit

RECOMMENDED ACTION – Review/action on amendments to 2026 Spirit of the Lakes (SOTL) permitting

MOTION to approve to amend and restate Resolution No. 25-93 which approved permits for the 2026 festival to include a 5K fun run on the Dakota Regional Rail Trail

OVERVIEW. Emily Peterson, on behalf of the SOTL Committee, is requesting an amendment to the permits approved by Resolution No. 25-93 for this year’s community festival to add a new activity/event on Saturday, July 18, 2026, to include a 5K run on the Dakota Regional Rail Trail. Details about the additional activities are outlined in the applicant’s applications and supplemental narrative.

SUPPORTING INFORMATION

- Request for amendment to 2026 SOTL Public Gathering Permit application
- Resolution No. 26-38 Amending and Restating Resolution 25-93



May 18, 2026

RE: Westonka Rotary 5k and Spirit of the Lake Festival

To whom it may concern,

Thank you for once again supporting the Spirit of the Lakes Festival. This letter is to request support of an additional event, coordinated by the Mound Westonka Rotary as part of the festival. Here is additional information about the event:

- Mound Westonka Rotary – Spirit of the Lakes Festival 5k Walk/Run
 - Saturday, July 18, 2026 – Check-in at 7:30 am / Race at 8:30am
 - Race begins and ends at Lost Lake Commons with route taking place along Dakota Trail

The Mound Westonka Rotary will provide any additional permits required (i.e., Three Rivers Parks, etc.), event schedule and map of route. Please note the Rotary worked with Orono Police Department on the route.

Please let us know if you have any questions.

Sincerely,

Emily Peterson
Board Member
Spirit of the Lakes Festival

3541 Maywood Road, Mound, MN 55364 • 952-334-1266 • info@spiritofthelakes.com

**CITY OF MOUND
RESOLUTION NO. 26-38**

**RESOLUTION AMENDING AND RESTATING RESOLUTION NO. 25-93 APPROVING
PERMITS FOR 2026 SPIRIT OF THE LAKES FESTIVAL BEING HELD ON
THURSDAY, JULY 16, 2026, THROUGH SATURDAY, JULY 18, 2026, AND WAIVING
FEES**

WHEREAS, the Mound City Council, at its November 25th, 2026 meeting, approved Resolution No. 25-93 that approved the following permits submitted by Emily Peterson, on behalf of the Spirit of the Lakes Festival (SOTL) Committee, for the 2025 Spirit of the Lakes Festival that will be held July 16-18, 2026 in the vicinity of Surfside Park and Beach, to include waiver of fees, due to public purpose of gathering:

- A. Public Gathering Permit
- B. Musical Concert Permit (*including request for extended timeframe for music after 10:00 p.m.*)
- C. Parade Permit
- D. 1-4 Day Temporary On-Sale Liquor License
- E. Tent Permit
- F. Outdoor Public Fireworks Display Permit (*with alternate rain date of Sunday, July 19, 2026*)
- G. Mound Depot Rental Permit

and;

WHEREAS, Emily Peterson has requested an amendment to the City's permit approvals to hold an additional event on Saturday, July 18, 2026, that includes a 5K run on the Dakota Regional Rail Trail; and

WHEREAS, Staff has reviewed the request and recommended reasonable conditions to protect the public's investment in its public parks and common areas as set forth in a staff memo to the City Council dated November 19, 2025; and

WHEREAS, fees for the 2026 Spirit of the Lakes special event were previously waived in Resolution No. 25-93 as the annual festival is a public event that benefits the community.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Mound as follows:

1. The recitals set forth above are incorporated into this Resolution.
2. Resolution No. 25-93 approving permits for the 2026 Spirit of the Lakes Festival with conditions are hereby amended to include a new 5K race to be held on Saturday, July 18th.

Adopted by the City Council this 26th day of May, 2026.

Jason R. Holt, Mayor

Attest: City Clerk Kevin Kelly



Administration

City Council Item 5f.

To: Honorable Mayor and Council Members
From: Jesse Dickson, City Manager
Date: 5/26/2026
Subject: Ordinance Amending Chapter 78 Pertaining to Fishing

RECOMMENDED ACTION:

MOTION TO adopt Ordinance 03-2026 Amending Chapter 78.

OVERVIEW

At its May 14th, 2026 meeting the City Council requested an amendment to the zoning code to allow for fishing on the Lost Lake channel. Chapter 78 will be amended to allow for fishing in permitted areas, but not on public or private docks. Signage around the area will be updated to reflect the ordinance change.

SUPPORTING INFORMATION

- Ordinance 03-2026 Amending Chapter 78

CITY OF MOUND

ORDINANCE NO. 03-2026

AN ORDINANCE AMENDING THE REGULATIONS OF CHAPTER 78 WATERWAYS

The City Council of the City of Mound ordains:

SECTION 1. The City Council of the City of Mound hereby amends and replaces Chapter 78, Section 10 – (a)1 to read:

No fishing on public or private docks. Fishing shall only be allowed where posted. Fishing by means of snagging, spearing, harpooning, archery, or dip net is prohibited.

Adopted by the City Council this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

Published in the Laker the _____ of June, 2026.

Effective the _____ day of _____, 2026.



Community Development Department

City Council Item 5g

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Sarah Smith, Community Development Director
Rita Trapp and Mia Colloredo-Mansfeld, Consulting Planners

Date: May 21, 2026

Subject: Amendments to Mound City Code Chapter 121 Subdivision Regulations

RECOMMENDED ACTION: Review/action on the requested amendments to Mound City Code Chapter 121 Subdivision Regulations pertaining to outlots.

MOTION TO:

1. Approve Ordinance No. 04-26 amending the regulations of Mound City Code Chapter 121 Subdivision Regulations pertaining to outlots

OVERVIEW

The City Council is being asked to consider subdivision code amendments for outlots. During the recent conditional use permit consideration for the water treatment facility, Staff identified that the City's codes do not address outlots. The ordinance clarifies that outlots are intended for open space, right-of-way, utilities, essential services, drainage, or to hold for future development. It also states that no building permits will be issued for outlots other than for the purposes of essential services, essential services buildings, park facilities, area identified signs and sign monuments; also similar related governmental structures. The ordinance was posted on the City Hall bulletin board on May 11, 2026 and on the City website on May 15, 2026.

PLANNING COMMISSION REVIEW AND RECOMMENDATION

The Planning Commission considered the proposed regulations at their May 5, 2026 meeting. The Planning Commission unanimously recommended approval of the proposed amendments to City Code Chapter 121 Subdivision Regulations. The draft minutes from that meeting have been included for reference.

REQUESTED ACTION

The City Council is requested to consider the proposed code amendment as part of its meeting on Tuesday, May 26, 2026. As the Planning Commission and Staff have recommended approval, the attached ordinance has been prepared for Council consideration.

CITY OF MOUND
ORDINANCE NO. 04-26

AN ORDINANCE AMENDING THE REGULATIONS OF MOUND CITY CODE CHAPTER 121
SUBDIVISION REGULATIONS PERTAINING TO OUTLOTS

The City Council of the City of Mound ordains:

SECTION 1. The City Council of the City of Mound hereby amends Chapter 121, Section 121-1 Definitions to insert the following underlined text in alphabetical order:

Outlot means a parcel of land described by reference in a plat as a lettered outlot which is intended for open space, right-of-way, utilities, essential services, drainage, or to hold for future platting in order to facilitate development.

SECTION 2. The City Council of the City of Mound hereby amends Chapter 121, Section 121-06 Building permits to add the following underlined text:

- (1) No building permits will be issued by the city for the construction of any building or structure on any lot in the subdivision, as defined herein, which has been approved for platting until all requirements of this chapter have been fully complied with.
- (2) No building permits will be issued for properties that are platted as outlots, except for the purposes of essential services, essential services buildings, park facilities, area identification signs and sign monuments; also similar related governmental structures.

SECTION 3. This ordinance becomes effective on the first day following the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

Published in the Laker the _____ of _____, 2026.

Effective the _____ day of _____, 2026.

MEETING MINUTES (DRAFT)
REGULAR PLANNING COMMISSION
May 5, 2026

1. Call to Order

Chair Goode called the meeting to order at 6:00 p.m.

2. Roll Call

Members present: David Goode, Nick Rosener, Jason Baker, Kathy McEnaney, Samantha Wacker, and Kristin Young

Members absent: Drew Heal

Staff present: Sarah Smith, Rita Trapp, Mia Colloredo-Mansfeld

Others present: Molly Williams (2378 Wilshire Blvd)

3. Review and Action on Meeting Minutes

A. April 7, 2026 regular meeting

MOTION by Baker, seconded by Rosener, to approve the April 7, 2026 regular meeting minutes. **MOTION** passed unanimously.

4. Board of Adjustment and Appeals

A. Review/recommendation – proposed amendments to City Code Chapter 121 (Subdivision):

a. Outlots

Trapp introduced the proposed change to outlot language in the subdivision chapter of the City Code. Trapp noted that building permits are not issued for outlots, but that the current code does not explicitly state that. Trapp explained that the need for the change came out of the recent application for the water treatment facility on a City-owned outlot. The proposed amended language provides a definition for outlot and states that building permits shall not be issued for outlots except under specific circumstances.

Rosener asked if cities are the only entities that own outlots. Trapp explained that there are private owners, too, such as homeowner's associations or developers. McEnaney noted that there are outlots with future development potential. Trapp clarified that in order to develop an outlot, one needs a new plat to subdivide and allow for future development. Baker asked if there are definitions for all the elements identified in the building permits section. Trapp explained that there are definitions for essential services and essential services buildings, but that the other uses are general terms and not defined. Rosener asked if private monument signs are allowed on outlots. Trapp said yes and gave the example of developments that place monument signs on outlots.

MOTION by Baker, seconded by Rosener, to recommend approval of the proposed amendments to amend language about outlots in City Code Chapter 121 (Subdivision) for City Council review. **MOTION** passed unanimously.



Engineering

City Council Item 5h.

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Matt Bauman, PE, City Engineer

Date: 5/26/2026

Subject: 2026 Crack Repair Project Award

RECOMMENDED ACTION:

MOTION TO approve Resolution No. 26-41 accepting bid for the 2026 Crack Repair Project; City Project PW-26-06.

OVERVIEW

Quotes were received on May 21, 2026, for the 2026 Crack Repair Project with the following results:

1. MP ASPHALT MAINTENANCE	\$16,000.00
2. ALLIED BLACKTOP	\$32,800.00
3. FAHRNER ASPHALT	\$35,436.00

The low bidder, MP Asphalt Maintenance, of Hanover, MN, has successfully completed similar improvements for the City of Mound and nearby cities and is a responsible and responsive bidder. It is our recommendation that the Council approve the attached resolution awarding the bid for 2026 Crack Repair Project to MP Asphalt Maintenance for the Contract amount of \$16,000.00.

SUPPORTING INFORMATION

- Resolution 26-41

**CITY OF MOUND
RESOLUTION NO. 26-41**

**RESOLUTION ACCEPTING BID FOR
THE 2026 CRACK REPAIR PROJECT (PW-26-06)**

WHEREAS, the City has an annual road maintenance program consisting of crack repair and seal coating that is contracted work and funded by the City's crack repair fund; and

WHEREAS, this type of road maintenance is typically completed initially on streets that are four to six years old; and

WHEREAS, the 2026 crack repair project area includes Three Points Blvd and three city parking lots; and

WHEREAS, the crack repair is estimated to cost less than \$175,000, the statutory limit requiring public advertisement for bids; and

WHEREAS, four quotes were solicited, and three were received on May 21, 2026, at the office of Bolton & Menk, Inc. and it appears that MP Asphalt Maintenance is the lowest responsible bidder;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Mound, Minnesota, that the Mayor and City Clerk are hereby authorized and directed to enter into a contract with MP Asphalt Maintenance in the name of the City of Mound for the 2026 Crack Repair Project in the amount of \$16,000.00.

Adopted by the City Council this 26th day of May 2026.

Jason R. Holt, Mayor

ATTEST: _____
Kevin Kelly, City Clerk



Memorandum

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Laila Imihy, AICP – Deputy City Manager

Date: May 26, 2026

Subject: Water Treatment Plant Funding Update

PURPOSE

To provide an update on timing and information related to the Water Treatment Plant following the close of the 2026 State of Minnesota Legislative Session.

INFORMATION

On May 18, 2026, the State of Minnesota ended its legislative session, and the request from the City of Mound to support water treatment infrastructure was not included in a bonding bill. In anticipation that the City may not receive funding from the legislature, cost models for the Water Treatment Plant which were [presented at the April 28, 2026](#) City Council meeting did not include state funding.

Tonight, Staff will provide a brief update on the timeline to bring back the cost scenarios for the plant and construction bid timelines, as well as communication strategies related to this work.

FUTURE ACTION

Staff and the City's financial consultant Ehlers and the City's Engineering consultant Bolton and Menk will be back several times this summer with more information.



Community Development Department

City Council Item 9a

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Sarah Smith, Community Development Director
Rita Trapp and Mia Colloredo-Mansfeld, Consulting Planners

Date: May 21, 2026

Subject: Amendments to Mound City Code Chapter 129 Zoning

RECOMMENDED ACTION: Conduct public hearing(s) and review/action on the requested amendments to Mound City Chapter 129 Zoning Code pertaining to corner lot setbacks, humane pet stores, and accessible parking stalls.

MOTIONS TO:

1. Approve Ordinance No. 05-26 amending Mound Chapter 129 Zoning Ordinance to clarify the setback regulations for corner lots
2. Approve Resolution No. 26-39 authorizing publication by title and summary pursuant to Minn. Stat. §412.191, Subd. 4, of an ordinance clarifying setback regulations for corner lots in Mound City Chapter 129 Zoning
3. Approve Ordinance No. 06-26 amending the regulations of Mound City Code Chapter 129 Zoning to add humane pet store regulations
4. Approve Resolution No. 26-40 authorizing publication by title and summary pursuant to Minn. Stat. §412.191, Subd. 4, of an ordinance to add humane pet store regulations in Mound City Code Chapter 129 Zoning
5. Approve Ordinance No. 07-26 amending the regulations of Mound City Code Chapter 129 Zoning pertaining to the design standards for accessible parking stalls

OVERVIEW

The City Council is being asked to hold a public hearing(s) and consider zoning amendments for corner yard setbacks, ADA parking regulations, and humane pet stores. The following are some highlights of the proposed amendments:

Corner lot setbacks

- Amendments were identified during planning cases where there was confusion about how to apply setbacks to corner lots.

- A definition for street side lot line has been added to provide a basis for clearer regulations
- R-1, R-1A, and R-2 district regulations for the street side lot line setback were clarified. The dimensions have not been modified.
- The existing corner lot section is proposed to be repealed and replaced with more detail for clarity. Again, the setback dimensional standards have not been modified.

Humane pet stores

- Regulations were requested by a community member. Staff was directed to prepare an ordinance at the February 17th concurrent City Council and Planning Commission meeting.
- The purpose is to prohibit the sale of cats and dogs at pet stores to prevent inhumane breeding conditions.
- The proposed ordinance does not prohibit pet stores from collaborating with animal shelters, rescue organizations, or animal control authorities to offer adoption events.
- The ordinance requires certificate of source records be maintained for all cats and dogs.
- The ordinance revises the current pet and veterinary definition to clarify that sale of animals and grooming services are part of retail, general.

Accessible parking regulations

- During the library project Staff identified an inconsistency between the City's regulations for accessible parking stalls and state requirements.
- The proposed amendment updates the City's regulations to require accessible stalls to be at least 96 inches wide with a minimum of a 96 inch wide access aisle between stalls.

PUBLIC HEARING

Notification about the public hearing(s) followed state requirements. The notice of public hearing was published on May 2, 2026 in the Laker newspaper and posted on the City Hall bulletin board and the City website on April 27, 2026. The ordinances were posted on the City Hall bulletin board on May 11, 2026 and posted on the City website on May 13, 2026.

PLANNING COMMISSION REVIEW AND RECOMMENDATION

The Planning Commission considered the proposed regulations at their May 5, 2026 meeting. The draft minutes from that meeting have been included for reference. The Planning Commission unanimously recommended approval of the proposed ordinances. Staff has prepared the attached ordinances following Planning Commission direction.

REQUESTED ACTION

The City Council is requested to consider the proposed amendments as part of its meeting on Tuesday, May 26, 2026. As the Planning Commission and Staff have recommended approval, the attached ordinances have been prepared for Council consideration. As the ordinances for the corner yard setbacks and humane pet store regulations are lengthy, resolutions approving the publishing of the ordinances by title and summary have also been prepared. Please note that the resolutions for summary ordinance publication require approval by 2/3 vote (or four members.)

**CITY OF MOUND
ORDINANCE NO. 05-26**

**AN ORDINANCE AMENDING CHAPTER 129 ZONING
TO CLARIFY THE SETBACK REGULATIONS FOR CORNER LOTS**

The City Council of the City of Mound ordains:

SECTION 1. The City Council of the City of Mound hereby amends Chapter 129, Section 129-2 to add the following underlined text and remove the stricken text:

Lot line, front, means that boundary of a lot which abuts an existing or dedicated public street. In the case of a corner lot it shall be the shortest dimension on a public street or as otherwise designated by the Community Development Director based on the practical front yard of the property as determined by such factors as the existing or proposed building configuration of the property and taking into consideration the characteristics of the surrounding properties. If the dimensions of a corner lot are equal, the front line shall be designated by the ~~owner~~ Community Development Director and filed ~~with~~ in the city's property files. ~~For the purpose of this chapter of determining the assignment of lot lines,~~ a lot shall have only one front ~~setback~~ lot line.

SECTION 2. The City Council of the City of Mound hereby amends Chapter 129, Section 129-2 to add the following underlined text in alphabetical order:

Lot line, street side means a boundary of a corner lot which abuts an existing or dedicated public street and which has not been designated as the front lot line. Typically, this line is the longest dimension fronting on a public street unless otherwise designated by the Community Development Director or the property owner as noted in the definition of "lot line, front."

SECTION 3. The City Council of the City of Mound hereby amends Chapter 129, Section 129-100 (c)(2) to add the following underlined text and remove the stricken text:

- (3) *Setback requirements for lots of record (R-1).* The following minimum setback requirements shall be observed for lots of record (R-1).
 - a. *Side yard requirements.* Except for a corner street side yard setback as regulated in section 129-197(e), the required side yard setback for one of the side yards shall be a minimum of 10 feet, while the other side yard setback shall be as follows:

<i>Minimum Side Yard Setback</i>	
<i>Lot Width</i>	<i>On One Side Yard</i>
Less than <u>< 40 to < 79</u> 80 feet	6 feet
80 feet to <u>less than</u> 100 feet	8 feet
<u>100</u> > <u>104 feet and greater</u>	10 feet

- b. *Front yard.* ~~Except as regulated in section 129-197(f)*,~~ The front yard setback shall be based on the lot depth as follows:

<i>Minimum Front Yard Setback</i>	
<i>Lot Depth</i>	<i>Setback</i>
<u>Less than < 60 feet</u>	20 feet
<u>60 feet to less than 80 feet</u>	24 feet
<u>> 80 feet and greater</u>	30 feet

SECTION 4. The City Council of the City of Mound hereby amends Chapter 129, Sections 129-101 to add the following underlined text:

- (3) *Setback requirements for lots of record.* Side yard setbacks shall be six feet and six feet unless:
- The structure or site does not contain a garage in which case, one side yard setback shall be ten feet to accommodate a driveway access.
 - The lot is a corner lot, in which case the corner street side yard setback shall be as regulated in section 129-197(e).

SECTION 5. The City Council of the City of Mound hereby amends Chapter 129, Sections 129-102 to add the following underlined text and remove the following strikethrough text:

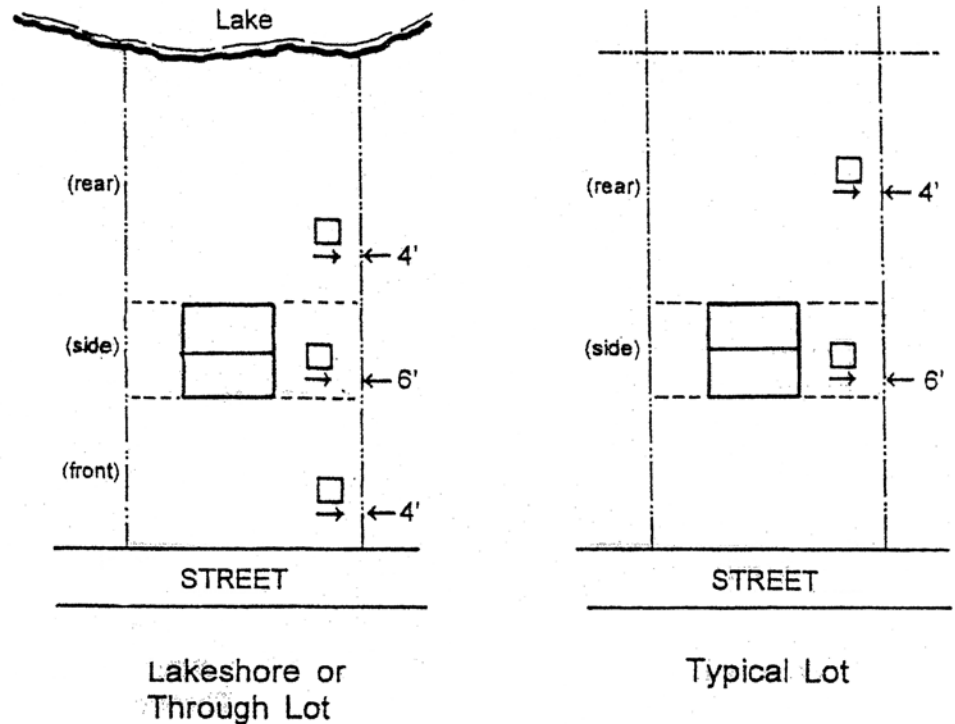
- (3) *Setback requirements for lots of record.* Side yard setbacks shall be six feet and six feet unless:
- The structure or site does not contain a garage in which case, one side yard setback shall be ten feet to accommodate a driveway access.
 - The lot is a corner lot, in which case the corner street side yard setback shall be as regulated in section 129-197(e).

SECTION 6. The City Council of the City of Mound hereby amends Chapter 129, Section 129-194 to add the following underlined text and remove the following strikethrough text:

- (f) Accessory residential building setback requirements.
- Side yard setbacks.
 - A detached accessory building may be located within four feet of the side lot line in the rear yard with a minimum of a six foot setback in side yard location.
 - On through and lakeshore lots that are not corner lots, a detached accessory building may be located within four feet of the side lot line in the front yard.
 - On corner lots, detached accessory buildings shall meet the street side yard setback requirements for principal buildings. The setback for the side yard that is not a street side yard shall follow applicable zoning district

requirements.

d. Whenever a garage is so designed that the doors face a ~~side street~~ side yard or side property line, the distance between the doors and the property line shall be 20 feet or more.



Accessory Building Setbacks

- (2) Front yard setbacks.
 - a. All accessory buildings shall meet the same front yard setback requirements as the principal building, except for lakeshore and through lots.
 - b. For detached garages on a lakeshore or through lots, a minimum 20-foot front yard setback is required if the garage door opens to the any street; an eight-foot front yard setback is required if the garage door opens to the side lot line.
- (3) Rear setback. A detached accessory building may be located within four feet of the rear lot line.
- (4) Lakeshore setback. Detached accessory buildings must maintain a 50-foot setback from the ordinary high-water line.

SECTION 7. The City Council of the City of Mound hereby amends Chapter 129, Section 129-197 to repeal and replace section (e) Corner lots:

(e) Corner lots.

(1) The minimum street side yard setback requirement for corner lots shall match the required front yard setback for the applicable zoning district, except that corner lots of record shall provide the following street side yard setbacks:

<u>Lot width</u>	<u>Minimum street side yard setback</u>
<u>Less than 50 feet</u>	<u>10 feet</u>
<u>50 feet to less than 80 feet</u>	<u>20 feet</u>
<u>80 feet or greater</u>	<u>Match front yard setback requirement, which is based on lot depth</u>

(2) In cases where the required street side yard setback is greater than the required front yard setback, the street side yard setback requirement shall be reduced to match the front yard setback.

(3) The setback for the side yard that is not a street side yard shall follow applicable zoning district requirements.

SECTION 8. This ordinance becomes effective on the first day following the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

Published in the Laker the _____ of _____, 2026.

Effective the _____ day of _____, 2026.

**CITY OF MOUND RESOLUTION
NO. 26-39**

**RESOLUTION AUTHORIZING PUBLICATION BY TITLE AND SUMMARY PURSUANT
TO MINN. STAT. §412.191, SUBD. 4, OF AN ORDINANCE CLARIFYING
REGULATIONS FOR CORNER LOTS IN CHAPTER 129 ZONING**

WHEREAS, the City Council of the City of Mound on May 26, 2026, enacted Ordinance No. 05-26, *AN ORDINANCE AMENDING CHAPTER 129 ZONING TO CLARIFY THE SETBACK REGULATIONS FOR CORNER LOTS*; and

WHEREAS, Minn. Stat. §412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the City Council has determined that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mound that the city clerk shall cause the following summary of Ordinance No. 05-26 to be published in the official newspaper in lieu of the entire ordinance.

Public Notice

On May 26, 2026, the City Council of the City of Mound adopted Ordinance No. 05-26, *AN ORDINANCE AMENDING CHAPTER 129 ZONING TO CLARIFY THE SETBACK REGULATIONS FOR CORNER LOTS*.

This summary is adopted pursuant to Minn. Stat. § 412.191, subd. 4. A printed copy of the entire Ordinance is available for inspection and copying at the Mound City Hall located at Mound City Hall located at 2415 Wilshire Boulevard, Mound, Minnesota, 55364.

BE IT FURTHER RESOLVED, by the City Council of the City of Mound that the City Clerk keep a copy of the Ordinance at City Hall for public inspection and that the City Clerk post a full copy of the Ordinance on the City’s website and in a public place in City Hall.

Adopted by the City Council for the City of Mound this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

**CITY OF MOUND
ORDINANCE NO. 06-26**

**AN ORDINANCE AMENDING THE REGULATIONS OF CHAPTER 129 ZONING
TO ADD HUMANE PET STORE REGULATIONS**

The City Council of the City of Mound ordains:

SECTION 1. The City Council of the City of Mound hereby amends Chapter 129, Section 129-2 to add the following underlined text and remove the stricken text:

Pet and Veterinary Services means facilities primarily engaged in the ~~sale, grooming, retail of supplies or~~ veterinary care of pets/non-agricultural animals; these uses do not include non-medical-related commercial boarding of animals (see Kennels), grooming services, or sale of animals (see Retail, General).

Retail, General means establishments engaged in selling goods or merchandise to the general public for personal or household consumption and rendering services incidental to the sale of the goods; examples include, but are not limited to: grocery, liquor, department, variety, clothing, furniture, antique, gift, drug, hardware, and book stores, news shops, flower shops, consignment shops, pet stores, and show rooms for retail. Incidental repair of items sold may be provided on site. Pawn shops and auction halls are not considered general retail.

SECTION 2. The City Council of the City of Mound hereby amends Chapter 129, Section 129-2 to add the following underlined text in alphabetical order:

Animal control authority means any governmental entity which is responsible for animal control operations in its jurisdiction.

Animal rescue organization means any not-for-profit organization which has tax-exempt status under section 501(c)(3) of the federal Internal Revenue Code, whose mission and practice is, in whole or in significant part, the rescue of animals and the placement of those animals in permanent homes, and which does not breed animals.

Animal shelter means any not-for-profit organization which has tax-exempt status under section 501(c)(3) of the federal Internal Revenue Code, which:

Accepts animals into a physical facility;

Is devoted to the rescue, care, and adoption of stray, abandoned, unwanted or surrendered animals;

Places animals in permanent homes or with animal rescue organizations; and

Does not breed animals.

Certificate of source means a document from an animal control authority, animal rescue organization, or animal shelter which shall provide a brief description of the dog or cat, and shall list the name, address, and telephone number of the source (animal control authority, animal rescue organization, or animal shelter) of the dog or cat.

Pet store operator means a person or business entity who owns or operates a pet store.

SECTION 3. The City Council of the City of Mound hereby amends Chapter 129 to add the following underlined text in a new section, Section 129-337 Pet Stores:

Section 129-331 Pet stores.

(a) Prohibition on sales.

(1) No pet store shall sell, deliver, offer for sale, barter, auction, give away, or otherwise transfer or dispose of cats or dogs.

(2) Nothing in this section shall prohibit pet stores from collaborating with animal shelters, animal rescue organizations, and animal control authorities to offer space for such entities to showcase adoptable dogs and cats inside pet stores.

a. Such animals shall not be younger than eight weeks old.

b. Dogs that are showcased for adoption shall not be kept overnight at a pet store.

c. Cats that are showcased for adoption shall not be kept overnight at a pet shop without provision for care and monitoring outside of pet store business hours.

(b) Certification of Source.

(1) A pet store shall post and maintain a certificate of source in a conspicuous place on or within three feet of each dog's or cat's kennel, cage, or enclosure.

(2) A certificate of source shall be provided to the adopter of any dog or cat.

(3) Certificate of source records for each dog or cat shall be maintained by a pet store for at least one year from the last date that a dog or cat appeared in the store.

(4) Pet stores shall make certificates of source immediately available for review upon the request of a peace officer or animal control authority, or a humane agent pursuant to Minn. Stat. § 343.06 acting on behalf of the city.

(5) Falsification of a certificate of source shall be deemed a violation of this section.

SECTION 4. This ordinance becomes effective on the first day following the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

Published in the Laker the _____ of _____, 2026.

Effective the _____ day of _____, 2026.

DRAFT

**CITY OF MOUND RESOLUTION
NO. 26-40**

**RESOLUTION AUTHORIZING PUBLICATION BY TITLE AND SUMMARY PURSUANT
TO MINN. STAT. §412.191, SUBD. 4, OF AN ORDINANCE ADDING HUMANE PET
STORE REGULATIONS TO CHAPTER 129 ZONING**

WHEREAS, the City Council of the City of Mound on May 26, 2026, enacted Ordinance No. 06-26, *AN ORDINANCE AMENDING CHAPTER 129 ZONING TO ADD HUMANE PET STORE REGULATIONS*; and

WHEREAS, Minn. Stat. §412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the City Council has determined that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mound that the city clerk shall cause the following summary of Ordinance No. 06-26 to be published in the official newspaper in lieu of the entire ordinance.

Public Notice

On May 26, 2026, the City Council of the City of Mound adopted Ordinance No. 06-26, *AN ORDINANCE AMENDING CHAPTER 129 ZONING TO ADD HUMANE PET STORE REGULATIONS*.

This summary is adopted pursuant to Minn. Stat. § 412.191, subd. 4. A printed copy of the entire Ordinance is available for inspection and copying at the Mound City Hall located at Mound City Hall located at 2415 Wilshire Boulevard, Mound, Minnesota, 55364.

BE IT FURTHER RESOLVED, by the City Council of the City of Mound that the City Clerk keep a copy of the Ordinance at City Hall for public inspection and that the City Clerk post a full copy of the Ordinance on the City’s website and in a public place in City Hall.

Adopted by the City Council for the City of Mound this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

CITY OF MOUND
ORDINANCE NO. 07-26

AN ORDINANCE AMENDING THE REGULATIONS OF CHAPTER 129 ZONING
ORDINANCE PERTAINING TO THE DESIGN STANDARDS
FOR ACCESSIBLE PARKING STALLS

The City Council of the City of Mound ordains:

SECTION 1. The City Council of the City of Mound hereby amends Chapter 129, Section 129-323 to add the following underlined text and remove the stricken text:

(c) *Design and maintenance of off-street parking areas.*

(1) Parking spaces. Each parking space shall not be less than nine feet wide and 18 feet in length exclusive of an adequately designed system of access drives. ~~Handicapped~~ Accessible parking shall be provided and constructed pursuant to state law with stalls of not less than ~~12 feet~~ 96-inches wide and ~~20 feet in length~~ a minimum 96-inch-wide access aisle between stalls. The 96-inch access aisle must extend the full length of the stall.

SECTION 2. This ordinance becomes effective on the first day following the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

Published in the Laker the _____ of _____, 2026.

Effective the ____ day of _____, 2026.

MEETING MINUTES (DRAFT)
REGULAR PLANNING COMMISSION
May 5, 2026

1. Call to Order

Chair Goode called the meeting to order at 6:00 p.m.

2. Roll Call

Members present: David Goode, Nick Rosener, Jason Baker, Kathy McEnaney, Samantha Wacker, and Kristin Young

Members absent: Drew Heal

Staff present: Sarah Smith, Rita Trapp, Mia Colloredo-Mansfeld

Others present: Molly Williams (2378 Wilshire Blvd)

3. Review and Action on Meeting Minutes**A. April 7, 2026 regular meeting**

MOTION by Baker, seconded by Rosener, to approve the April 7, 2026 regular meeting minutes. **MOTION** passed unanimously.

4. Board of Adjustment and Appeals**A. Review/recommendation – proposed amendments to City Code Chapter 129 (Zoning):****a. Corner Lot Requirements**

Trapp introduced the discussion on the proposed amendments to language about corner lot setbacks in Chapter 129 of the City Code. Trapp explained that the recommendations are meant to simplify the application of setbacks to corner lots by clarifying the definition for lot line, front, simplifying language around determining setbacks for corner lots of record, and fixing a typo. Trapp noted that these had been previously presented and the changes recommended by the Planning Commission were incorporated into this draft.

MOTION by Baker, seconded by Rosener, to recommend approval of the proposed amendments to corner lot language in City Code Chapter 129 (Zoning) for City Council review. **MOTION** passed unanimously.

b. ADA Parking Stall Requirements

Colloredo-Mansfeld introduced the proposed changes to parking requirements related to design standards for ADA stalls. Colloredo-Mansfeld noted that the need for the proposed changes was identified as part of a project review last year when it was noted that the current code language does not align with state building code requirements. The proposed changes will bring the Mound City Code in conformance by reducing the required stall width to 8 feet and requiring an 8-foot-wide access aisle adjacent to the ADA parking stall. Baker clarified that a standard parking stall is 9 feet wide by 18 feet, which is wider than the ADA requirements. Staff clarified that the access aisle would

provide sufficient width. McEnany inquired if the change would require changes to existing parking lots. Trapp noted it would only apply for new parking stalls or when a lot is re-striped.

MOTION by Baker, seconded by Rosener, to recommend approval of the proposed amendments to ADA parking stall design requirements in City Code Chapter 129 (Zoning) for City Council review.

MOTION passed unanimously.

c. Humane Pet Store Regulations

Colloredo-Mansfeld introduced the addition of language on humane pet stores to Chapter 129 of the City Code. Colloredo-Mansfeld noted that the topic was brought up at the February 17th Planning Commission and City Council concurrent annual meeting, and staff was directed to develop language. Staff reviewed precedent codes from surrounding communities to develop the proposed language. Colloredo-Mansfeld walked through the structure of the proposed language and noted that the purpose is to prevent pet stores from selling cats and dogs, but does not prevent pet stores from working with adoption organizations to host adoption events. Colloredo-Mansfeld noted that one of the changes updates the definitions to ensure pet store is not part of the veterinary services definition.

Rosener asked why cats are treated differently than dogs. Colloredo-Mansfeld noted that it was part of the precedent language reviewed. She presumed it is related to different care requirements for cats and dogs. Rosener also inquired if the new language applied to breeders. Colloredo-Mansfeld explained that breeders and kennels are considered a separate use. Baker noted that the section referencing violations needs to be updated with the correct reference number. McEnaney expressed appreciation for Staff following up on the topic and asked about the next steps. Smith noted that the language will go before City Council and will require a public hearing, as will all the proposed ordinance amendments. Smith explained the public hearing announcement had been posted in the Laker.

MOTION by Baker, seconded by Rosener, to recommend approval of the proposed amendments to incorporate regulations for humane pet stores in City Code Chapter 129 (Zoning) for City Council review. **MOTION** passed unanimously.



City Council Item 7a

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Sarah Smith, Community Development Director
Rita Trapp and Mia Colloredo-Mansfeld, Consulting Planners

Date: May 21, 2026

Subject: Amendments to Mound City Code Chapter 129 Zoning

RECOMMENDED ACTION: Conduct public hearing(s) and review/action on the requested amendments to Mound City Chapter 129 Zoning Code pertaining to corner lot setbacks, humane pet stores, and accessible parking stalls.

MOTIONS TO:

1. Approve Ordinance No. 05-26 amending Mound Chapter 129 Zoning Ordinance to clarify the setback regulations for corner lots
2. Approve Resolution No. 26-39 authorizing publication by title and summary pursuant to Minn. Stat. §412.191, Subd. 4, of an ordinance clarifying setback regulations for corner lots in Mound City Chapter 129 Zoning
3. Approve Ordinance No. 06-26 amending the regulations of Mound City Code Chapter 129 Zoning to add humane pet store regulations
4. Approve Resolution No. 26-40 authorizing publication by title and summary pursuant to Minn. Stat. §412.191, Subd. 4, of an ordinance to add humane pet store regulations in Mound City Code Chapter 129 Zoning
5. Approve Ordinance No. 07-26 amending the regulations of Mound City Code Chapter 129 Zoning pertaining to the design standards for accessible parking stalls

OVERVIEW

The City Council is being asked to hold a public hearing(s) and consider zoning amendments for corner yard setbacks, ADA parking regulations, and humane pet stores. The following are some highlights of the proposed amendments:

Corner lot setbacks

- Amendments were identified during planning cases where there was confusion about how to apply setbacks to corner lots.

- A definition for street side lot line has been added to provide a basis for clearer regulations
- R-1, R-1A, and R-2 district regulations for the street side lot line setback were clarified. The dimensions have not been modified.
- The existing corner lot section is proposed to be repealed and replaced with more detail for clarity. Again, the setback dimensional standards have not been modified.

Humane pet stores

- Regulations were requested by a community member. Staff was directed to prepare an ordinance at the February 17th concurrent City Council and Planning Commission meeting.
- The purpose is to prohibit the sale of cats and dogs at pet stores to prevent inhumane breeding conditions.
- The proposed ordinance does not prohibit pet stores from collaborating with animal shelters, rescue organizations, or animal control authorities to offer adoption events.
- The ordinance requires certificate of source records be maintained for all cats and dogs.
- The ordinance revises the current pet and veterinary definition to clarify that sale of animals and grooming services are part of retail, general.

Accessible parking regulations

- During the library project Staff identified an inconsistency between the City's regulations for accessible parking stalls and state requirements.
- The proposed amendment updates the City's regulations to require accessible stalls to be at least 96 inches wide with a minimum of a 96 inch wide access aisle between stalls.

PUBLIC HEARING

Notification about the public hearing(s) followed state requirements. The notice of public hearing was published on May 2, 2026 in the Laker newspaper and posted on the City Hall bulletin board and the City website on April 27, 2026. The ordinances were posted on the City Hall bulletin board on May 11, 2026 and posted on the City website on May 13, 2026.

PLANNING COMMISSION REVIEW AND RECOMMENDATION

The Planning Commission considered the proposed regulations at their May 5, 2026 meeting. The draft minutes from that meeting have been included for reference. The Planning Commission unanimously recommended approval of the proposed ordinances. Staff has prepared the attached ordinances following Planning Commission direction.

REQUESTED ACTION

The City Council is requested to consider the proposed amendments as part of its meeting on Tuesday, May 26, 2026. As the Planning Commission and Staff have recommended approval, the attached ordinances have been prepared for Council consideration. As the ordinances for the corner yard setbacks and humane pet store regulations are lengthy, resolutions approving the publishing of the ordinances by title and summary have also been prepared. Please note that the resolutions for summary ordinance publication require approval by 2/3 vote (or four members.)

**CITY OF MOUND
ORDINANCE NO. 05-26**

**AN ORDINANCE AMENDING CHAPTER 129 ZONING
TO CLARIFY THE SETBACK REGULATIONS FOR CORNER LOTS**

The City Council of the City of Mound ordains:

SECTION 1. The City Council of the City of Mound hereby amends Chapter 129, Section 129-2 to add the following underlined text and remove the stricken text:

Lot line, front, means that boundary of a lot which abuts an existing or dedicated public street. In the case of a corner lot it shall be the shortest dimension on a public street or as otherwise designated by the Community Development Director based on the practical front yard of the property as determined by such factors as the existing or proposed building configuration of the property and taking into consideration the characteristics of the surrounding properties. If the dimensions of a corner lot are equal, the front line shall be designated by the ~~owner~~ Community Development Director and filed ~~with~~ in the city's property files. For ~~the purpose of this chapter~~ of determining the assignment of lot lines, a lot shall have only one front ~~setback~~ lot line.

SECTION 2. The City Council of the City of Mound hereby amends Chapter 129, Section 129-2 to add the following underlined text in alphabetical order:

Lot line, street side means a boundary of a corner lot which abuts an existing or dedicated public street and which has not been designated as the front lot line. Typically, this line is the longest dimension fronting on a public street unless otherwise designated by the Community Development Director or the property owner as noted in the definition of "lot line, front."

SECTION 3. The City Council of the City of Mound hereby amends Chapter 129, Section 129-100 (c)(2) to add the following underlined text and remove the stricken text:

- (3) *Setback requirements for lots of record (R-1)*. The following minimum setback requirements shall be observed for lots of record (R-1).
 - a. *Side yard requirements*. Except for a corner street side yard setback as regulated in section 129-197(e), the required side yard setback for one of the side yards shall be a minimum of 10 feet, while the other side yard setback shall be as follows:

<i>Minimum Side Yard Setback</i>	
<i>Lot Width</i>	<i>On One Side Yard</i>
Less than < 40 to < 79 <u>80 feet</u>	6 feet
<u>80 feet to less than 100 feet</u>	8 feet
100 > <u>104 feet and greater</u>	10 feet

- b. *Front yard.* ~~Except as regulated in section 129-197(f)*,~~ The front yard setback shall be based on the lot depth as follows:

<i>Minimum Front Yard Setback</i>	
<i>Lot Depth</i>	<i>Setback</i>
<u>Less than < 60 feet</u>	20 feet
<u>60 feet to less than 80 feet</u>	24 feet
<u>> 80 feet and greater</u>	30 feet

SECTION 4. The City Council of the City of Mound hereby amends Chapter 129, Sections 129-101 to add the following underlined text:

- (3) *Setback requirements for lots of record.* Side yard setbacks shall be six feet and six feet unless:
- a. The structure or site does not contain a garage in which case, one side yard setback shall be ten feet to accommodate a driveway access.
 - b. The lot is a corner lot, in which case the corner street side yard setback shall be as regulated in section 129-197(e).

SECTION 5. The City Council of the City of Mound hereby amends Chapter 129, Sections 129-102 to add the following underlined text and remove the following strikethrough text:

- (3) *Setback requirements for lots of record.* Side yard setbacks shall be six feet and six feet unless:
- a. The structure or site does not contain a garage in which case, one side yard setback shall be ten feet to accommodate a driveway access.
 - b. The lot is a corner lot, in which case the corner street side yard setback shall be as regulated in section 129-197(e).

SECTION 6. The City Council of the City of Mound hereby amends Chapter 129, Section 129-194 to add the following underlined text and remove the following strikethrough text:

- (f) Accessory residential building setback requirements.

- (1) Side yard setbacks.

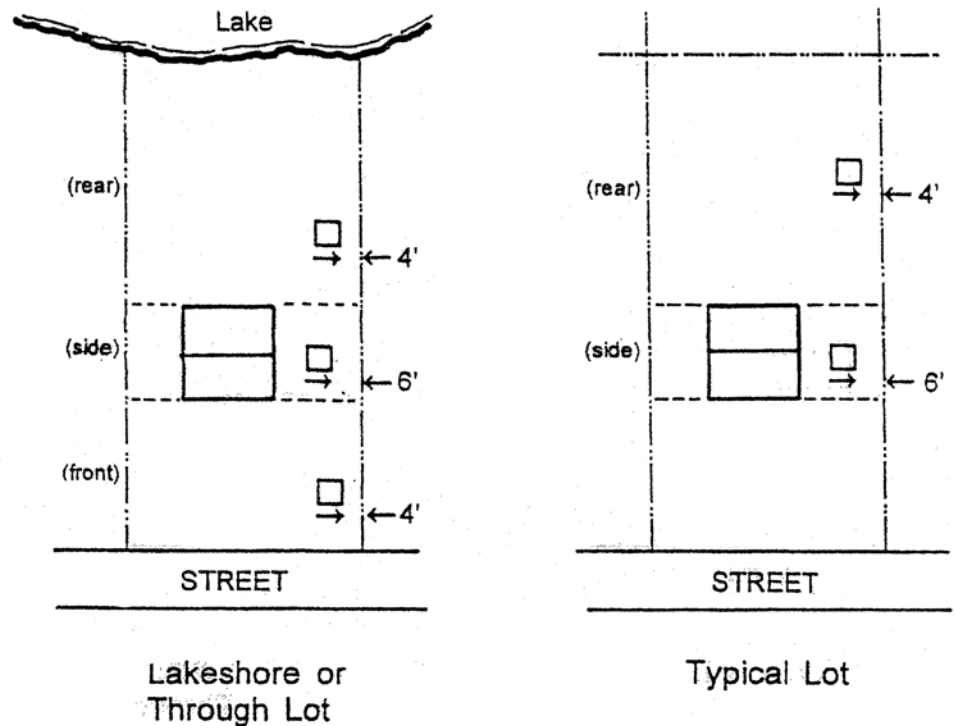
a. A detached accessory building may be located within four feet of the side lot line in the rear yard with a minimum of a six foot setback in side yard location.

b. On through and lakeshore lots that are not corner lots, a detached accessory building may be located within four feet of the side lot line in the front yard.

c. On corner lots, detached accessory buildings shall meet the street side yard setback requirements for principal buildings. The setback for the side yard that is not a street side yard shall follow applicable zoning district

requirements.

d. Whenever a garage is so designed that the doors face a ~~side street~~ side yard or side property line, the distance between the doors and the property line shall be 20 feet or more.



Accessory Building Setbacks

- (2) Front yard setbacks.
 - a. All accessory buildings shall meet the same front yard setback requirements as the principal building, except for lakeshore and through lots.
 - b. For detached garages on a lakeshore or through lots, a minimum 20-foot front yard setback is required if the garage door opens to the any street; an eight-foot front yard setback is required if the garage door opens to the side lot line.
- (3) Rear setback. A detached accessory building may be located within four feet of the rear lot line.
- (4) Lakeshore setback. Detached accessory buildings must maintain a 50-foot setback from the ordinary high-water line.

SECTION 7. The City Council of the City of Mound hereby amends Chapter 129, Section 129-197 to repeal and replace section (e) Corner lots:

(e) Corner lots.

(1) The minimum street side yard setback requirement for corner lots shall match the required front yard setback for the applicable zoning district, except that corner lots of record shall provide the following street side yard setbacks:

<u>Lot width</u>	<u>Minimum street side yard setback</u>
<u>Less than 50 feet</u>	<u>10 feet</u>
<u>50 feet to less than 80 feet</u>	<u>20 feet</u>
<u>80 feet or greater</u>	<u>Match front yard setback requirement, which is based on lot depth</u>

(2) In cases where the required street side yard setback is greater than the required front yard setback, the street side yard setback requirement shall be reduced to match the front yard setback.

(3) The setback for the side yard that is not a street side yard shall follow applicable zoning district requirements.

SECTION 8. This ordinance becomes effective on the first day following the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

Published in the Laker the _____ of _____, 2026.

Effective the _____ day of _____, 2026.

**CITY OF MOUND RESOLUTION
NO. 26-39**

**RESOLUTION AUTHORIZING PUBLICATION BY TITLE AND SUMMARY PURSUANT
TO MINN. STAT. §412.191, SUBD. 4, OF AN ORDINANCE CLARIFYING
REGULATIONS FOR CORNER LOTS IN CHAPTER 129 ZONING**

WHEREAS, the City Council of the City of Mound on May 26, 2026, enacted Ordinance No. 05-26, *AN ORDINANCE AMENDING CHAPTER 129 ZONING TO CLARIFY THE SETBACK REGULATIONS FOR CORNER LOTS*; and

WHEREAS, Minn. Stat. §412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the City Council has determined that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mound that the city clerk shall cause the following summary of Ordinance No. 05-26 to be published in the official newspaper in lieu of the entire ordinance.

Public Notice

On May 26, 2026, the City Council of the City of Mound adopted Ordinance No. 05-26, *AN ORDINANCE AMENDING CHAPTER 129 ZONING TO CLARIFY THE SETBACK REGULATIONS FOR CORNER LOTS*.

This summary is adopted pursuant to Minn. Stat. § 412.191, subd. 4. A printed copy of the entire Ordinance is available for inspection and copying at the Mound City Hall located at Mound City Hall located at 2415 Wilshire Boulevard, Mound, Minnesota, 55364.

BE IT FURTHER RESOLVED, by the City Council of the City of Mound that the City Clerk keep a copy of the Ordinance at City Hall for public inspection and that the City Clerk post a full copy of the Ordinance on the City's website and in a public place in City Hall.

Adopted by the City Council for the City of Mound this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

**CITY OF MOUND
ORDINANCE NO. 06-26**

**AN ORDINANCE AMENDING THE REGULATIONS OF CHAPTER 129 ZONING
TO ADD HUMANE PET STORE REGULATIONS**

The City Council of the City of Mound ordains:

SECTION 1. The City Council of the City of Mound hereby amends Chapter 129, Section 129-2 to add the following underlined text and remove the stricken text:

Pet and Veterinary Services means facilities primarily engaged in the ~~sale, grooming, retail of supplies or~~ veterinary care of pets/non-agricultural animals; these uses do not include non-medical-related commercial boarding of animals (see Kennels), grooming services, or sale of animals (see Retail, General).

Retail, General means establishments engaged in selling goods or merchandise to the general public for personal or household consumption and rendering services incidental to the sale of the goods; examples include, but are not limited to: grocery, liquor, department, variety, clothing, furniture, antique, gift, drug, hardware, and book stores, news shops, flower shops, consignment shops, pet stores, and show rooms for retail. Incidental repair of items sold may be provided on site. Pawn shops and auction halls are not considered general retail.

SECTION 2. The City Council of the City of Mound hereby amends Chapter 129, Section 129-2 to add the following underlined text in alphabetical order:

Animal control authority means any governmental entity which is responsible for animal control operations in its jurisdiction.

Animal rescue organization means any not-for-profit organization which has tax-exempt status under section 501(c)(3) of the federal Internal Revenue Code, whose mission and practice is, in whole or in significant part, the rescue of animals and the placement of those animals in permanent homes, and which does not breed animals.

Animal shelter means any not-for-profit organization which has tax-exempt status under section 501(c)(3) of the federal Internal Revenue Code, which:

Accepts animals into a physical facility;

Is devoted to the rescue, care, and adoption of stray, abandoned, unwanted or surrendered animals;

Places animals in permanent homes or with animal rescue organizations; and

Does not breed animals.

Certificate of source means a document from an animal control authority, animal rescue organization, or animal shelter which shall provide a brief description of the dog or cat, and shall list the name, address, and telephone number of the source (animal control authority, animal rescue organization, or animal shelter) of the dog or cat.

Pet store operator means a person or business entity who owns or operates a pet store.

SECTION 3. The City Council of the City of Mound hereby amends Chapter 129 to add the following underlined text in a new section, Section 129-337 Pet Stores:

Section 129-331 Pet stores.

(a) Prohibition on sales.

(1) No pet store shall sell, deliver, offer for sale, barter, auction, give away, or otherwise transfer or dispose of cats or dogs.

(2) Nothing in this section shall prohibit pet stores from collaborating with animal shelters, animal rescue organizations, and animal control authorities to offer space for such entities to showcase adoptable dogs and cats inside pet stores.

a. Such animals shall not be younger than eight weeks old.

b. Dogs that are showcased for adoption shall not be kept overnight at a pet store.

c. Cats that are showcased for adoption shall not be kept overnight at a pet shop without provision for care and monitoring outside of pet store business hours.

(b) Certification of Source.

(1) A pet store shall post and maintain a certificate of source in a conspicuous place on or within three feet of each dog's or cat's kennel, cage, or enclosure.

(2) A certificate of source shall be provided to the adopter of any dog or cat.

(3) Certificate of source records for each dog or cat shall be maintained by a pet store for at least one year from the last date that a dog or cat appeared in the store.

(4) Pet stores shall make certificates of source immediately available for review upon the request of a peace officer or animal control authority, or a humane agent pursuant to Minn. Stat. § 343.06 acting on behalf of the city.

(5) Falsification of a certificate of source shall be deemed a violation of this section.

SECTION 4. This ordinance becomes effective on the first day following the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

Published in the Laker the _____ of _____, 2026.

Effective the _____ day of _____, 2026.

DRAFT

**CITY OF MOUND RESOLUTION
NO. 26-40**

**RESOLUTION AUTHORIZING PUBLICATION BY TITLE AND SUMMARY PURSUANT
TO MINN. STAT. §412.191, SUBD. 4, OF AN ORDINANCE ADDING HUMANE PET
STORE REGULATIONS TO CHAPTER 129 ZONING**

WHEREAS, the City Council of the City of Mound on May 26, 2026, enacted Ordinance No. 06-26, *AN ORDINANCE AMENDING CHAPTER 129 ZONING TO ADD HUMANE PET STORE REGULATIONS*; and

WHEREAS, Minn. Stat. §412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the City Council has determined that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Mound that the city clerk shall cause the following summary of Ordinance No. 06-26 to be published in the official newspaper in lieu of the entire ordinance.

Public Notice

On May 26, 2026, the City Council of the City of Mound adopted Ordinance No. 06-26, *AN ORDINANCE AMENDING CHAPTER 129 ZONING TO ADD HUMANE PET STORE REGULATIONS*.

This summary is adopted pursuant to Minn. Stat. § 412.191, subd. 4. A printed copy of the entire Ordinance is available for inspection and copying at the Mound City Hall located at Mound City Hall located at 2415 Wilshire Boulevard, Mound, Minnesota, 55364.

BE IT FURTHER RESOLVED, by the City Council of the City of Mound that the City Clerk keep a copy of the Ordinance at City Hall for public inspection and that the City Clerk post a full copy of the Ordinance on the City’s website and in a public place in City Hall.

Adopted by the City Council for the City of Mound this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

CITY OF MOUND
ORDINANCE NO. 07-26

AN ORDINANCE AMENDING THE REGULATIONS OF CHAPTER 129 ZONING
ORDINANCE PERTAINING TO THE DESIGN STANDARDS
FOR ACCESSIBLE PARKING STALLS

The City Council of the City of Mound ordains:

SECTION 1. The City Council of the City of Mound hereby amends Chapter 129, Section 129-323 to add the following underlined text and remove the stricken text:

(c) *Design and maintenance of off-street parking areas.*

(1) Parking spaces. Each parking space shall not be less than nine feet wide and 18 feet in length exclusive of an adequately designed system of access drives. ~~Handicapped~~ Accessible parking shall be provided and constructed pursuant to state law with stalls of not less than ~~12 feet~~ 96-inches wide and ~~20 feet in length~~ a minimum 96-inch-wide access aisle between stalls. The 96-inch access aisle must extend the full length of the stall.

SECTION 2. This ordinance becomes effective on the first day following the date of its publication, or upon the publication of a summary of the ordinance as provided by Minn. Stat. § 412.191, subd. 4, as it may be amended from time to time, which meets the requirements of Minn. Stat. § 331A.01, subd. 10, as it may be amended from time to time.

Adopted by the City Council this 26th day of May, 2026.

Mayor Jason R. Holt

Attest: Kevin Kelly, Clerk

Published in the Laker the _____ of _____, 2026.

Effective the ____ day of _____, 2026.

MEETING MINUTES (DRAFT)
REGULAR PLANNING COMMISSION
May 5, 2026

1. Call to Order

Chair Goode called the meeting to order at 6:00 p.m.

2. Roll Call

Members present: David Goode, Nick Rosener, Jason Baker, Kathy McEnaney, Samantha Wacker, and Kristin Young

Members absent: Drew Heal

Staff present: Sarah Smith, Rita Trapp, Mia Colloredo-Mansfeld

Others present: Molly Williams (2378 Wilshire Blvd)

3. Review and Action on Meeting Minutes

A. April 7, 2026 regular meeting

MOTION by Baker, seconded by Rosener, to approve the April 7, 2026 regular meeting minutes. **MOTION** passed unanimously.

4. Board of Adjustment and Appeals

A. Review/recommendation – proposed amendments to City Code Chapter 129 (Zoning):

a. Corner Lot Requirements

Trapp introduced the discussion on the proposed amendments to language about corner lot setbacks in Chapter 129 of the City Code. Trapp explained that the recommendations are meant to simplify the application of setbacks to corner lots by clarifying the definition for lot line, front, simplifying language around determining setbacks for corner lots of record, and fixing a typo. Trapp noted that these had been previously presented and the changes recommended by the Planning Commission were incorporated into this draft.

MOTION by Baker, seconded by Rosener, to recommend approval of the proposed amendments to corner lot language in City Code Chapter 129 (Zoning) for City Council review. **MOTION** passed unanimously.

b. ADA Parking Stall Requirements

Colloredo-Mansfeld introduced the proposed changes to parking requirements related to design standards for ADA stalls. Colloredo-Mansfeld noted that the need for the proposed changes was identified as part of a project review last year when it was noted that the current code language does not align with state building code requirements. The proposed changes will bring the Mound City Code in conformance by reducing the required stall width to 8 feet and requiring an 8-foot-wide access aisle adjacent to the ADA parking stall. Baker clarified that a standard parking stall is 9 feet wide by 18 feet, which is wider than the ADA requirements. Staff clarified that the access aisle would

provide sufficient width. McEnany inquired if the change would require changes to existing parking lots. Trapp noted it would only apply for new parking stalls or when a lot is re-striped.

MOTION by Baker, seconded by Rosener, to recommend approval of the proposed amendments to ADA parking stall design requirements in City Code Chapter 129 (Zoning) for City Council review.

MOTION passed unanimously.

c. Humane Pet Store Regulations

Colloredo-Mansfeld introduced the addition of language on humane pet stores to Chapter 129 of the City Code. Colloredo-Mansfeld noted that the topic was brought up at the February 17th Planning Commission and City Council concurrent annual meeting, and staff was directed to develop language. Staff reviewed precedent codes from surrounding communities to develop the proposed language. Colloredo-Mansfeld walked through the structure of the proposed language and noted that the purpose is to prevent pet stores from selling cats and dogs, but does not prevent pet stores from working with adoption organizations to host adoption events. Colloredo-Mansfeld noted that one of the changes updates the definitions to ensure pet store is not part of the veterinary services definition.

Rosener asked why cats are treated differently than dogs. Colloredo-Mansfeld noted that it was part of the precedent language reviewed. She presumed it is related to different care requirements for cats and dogs. Rosener also inquired if the new language applied to breeders. Colloredo-Mansfeld explained that breeders and kennels are considered a separate use. Baker noted that the section referencing violations needs to be updated with the correct reference number. McEnaney expressed appreciation for Staff following up on the topic and asked about the next steps. Smith noted that the language will go before City Council and will require a public hearing, as will all the proposed ordinance amendments. Smith explained the public hearing announcement had been posted in the Laker.

MOTION by Baker, seconded by Rosener, to recommend approval of the proposed amendments to incorporate regulations for humane pet stores in City Code Chapter 129 (Zoning) for City Council review. **MOTION** passed unanimously.



City Council Item 9b.

To: Honorable Mayor and Council Members
Jesse Dickson, City Manager

From: Laila Imihy, Deputy City Manager

Date: May 26, 2026

Subject: Code of Conduct Policy

RECOMMENDED ACTION:

MOTION TO approve the Code of Conduct policy.

OVERVIEW

At goal setting, the City Council identified adopting a Code of Conduct for the Council as well as City boards, commissions and volunteers as a priority for the year. Over the Spring, Staff worked with the Council during work sessions to review examples of these types of documents and begin the development of a code of conduct. In addition to reviewing other municipalities' codes of conduct, the Council was provided with resources such as the [Minnesota Mayor's Handbook](#) and [this article](#) from the League of Minnesota Cities.

Codes of Conduct apply to City Councils, Board and Commission and City volunteers. As elected or appointed officials, a Code of Conduct can be a useful tool in mitigating internal conflict, providing guidance on specific matters such as working with Staff or the media, as well as create clear expectations related to conflicts of interest.

Tonight, Staff will present the proposed Code of Conduct policy for adoption by the City Council.

SUPPORTING INFORMATION

- Code of Conduct Policy
- Code of Conduct Policy Acknowledgement



City of Mound Code of Conduct Policy

Purpose

The City Council determines that a code of conduct for its members, as well as the members of the various boards and commissions of the City, and volunteers of the City, is essential for the efficient administration of the public affairs of the City. By eliminating conflicts of interest and providing standards for conduct in city matters, the City Council hopes to promote the faith and confidence of the residents of the City in their government and to encourage its residents to serve on the City Council and City commissions.

Standards of Conduct

No member of the City Council, member of a board or commission established by the City, or a volunteer acting on behalf or for the benefit of the City, may knowingly:

1. Violate the State of Minnesota Open Meeting Law, as codified at Minn. Stat. Chapter 13D, as it may be amended from time to time
2. Participate in a matter that affects the person's financial interests or those of a business with which the person is associated
3. Use the person's public position to secure special privileges or exemptions
4. Except as specifically permitted pursuant to the State of Minnesota law related to gifts, Minn. Stat. § 471.895, as it may be amended from time to time, accept or receive any gift of substance, whether in the form of money, services, loans, travel, entertainment, hospitality, promises or in any other form, that could reasonably be expected to influence the person's performance of official action or otherwise, or be intended as a reward for the person's official action;
5. Disclose to the public, or use for the person's or another associated or dependent person's personal gain, financially or otherwise, information that was gained by reason of the person's public position, if the information was not public data or was discussed at a closed session of the City Council;
6. Represent a personal position as position of the City. Members shall represent positions approved by the City Council to the best of their ability when working with other government entities, the media and on social media or similar apps or networks. If an individual Member's opinion differs from the City position, or a matter agreed upon by the full Council, Members shall explicitly state their position does not represent the position of the City Council or the City nor will they allow the inference that they do.
7. Use cell phones or other telecommunication devices to communicate with others during public meetings.
8. Use the City logos for personal or private benefit or modify the logos in any way not approved by the City. Elected and appointed officials are not permitted to use City logos or emblems when engaging with the public unless the official has obtained approval from the City Manager. The appearance of City logos can confuse the public into believing that views or opinions expressed constitute the position of the City.



9. Disclose information that was received, discussed or decided in conference with the City's legal counsel that is protected by the attorney-client privilege, unless a majority of the City Council has authorized the disclosure;
10. Hold incompatible offices. Pursuant to Minn. Stat. § 412.02, subd. 1a, and as it may be amended, neither the Mayor nor any City Council member may be employed by the City. For purposes of this subdivision, "employed" refers to full-time permanent employment. Part-time positions must be analyzed for compatibility of the two positions.
11. Act in an insulting, bullying, belittling, or patronizing manner during official City meetings and when interacting with Staff or members of the public. Violence or the threat of violence will not be tolerated at any time.
12. Request or permit the use of City-owned vehicles, equipment, materials or property for personal convenience or profit, except when such items are available to the public generally or are provided by the City for the Member's use while in the conduct of City business.

Compliant and Enforcement

This Code of Conduct Policy expresses standards of ethical conduct expected by and for Members of the Mound City Council and all City advisory boards and commissions. Members themselves have the primary responsibility to assure the public that ethical standards are understood and met, and that the public can continue to have full confidence in the integrity of their local government.

Members agree to hold themselves and each other accountable, and when there is a suspected violation of either the law or this Policy, any Member may file a written complaint with the City Manager alleging a violation has occurred. The complaint must contain supporting facts for the allegation. Upon receipt of a written complaint, the City Manager shall engage the City's legal counsel to review the complaint and offer an advisory opinion or initiate an investigation. The City Council may hold a hearing within 30 days after a written complaint has been received by the City Manager or upon the Council's own volition. The Member accused must have the opportunity to be heard at any such hearing. During the review, the Council shall give due consideration to the individual member's constitutional and statutory rights. If, after a hearing and review, the City Council finds that a violation of law or standard has occurred or does exist, the Council may follow the process established in City code to censure a City Council Member or remove a board or commission member or volunteer, refer the matter for criminal prosecution, direct the Member not to participate in a decision, or other action as deemed appropriate in consultation with the City's legal counsel.

This Policy is created at the discretion of the City Council and is subject to change or termination at any time by majority vote of the Mound City Council.

Jason Holt, Mayor



City of Mound’s Code of Conduct Policy

I acknowledge that I have received a copy of the City of Mound’s policy. I have read the policy and have had an opportunity to ask my Staff Liaison about any part of the policy.

I understand that failure to comply with this policy could result in discipline including censure or my removal from a City Board or Commission.

NAME _____

SIGNED

DATE

RETURN THIS ACKNOWLEDGEMENT TO YOUR STAFF LIASON OR THE CITY MANAGER.